

West Corners Fire District
Regular Meeting Minutes – June 17, 2026

Attending:

Commissioner Sainclair M. Schroedel, Treasurer
Commissioner Heide B. Homa, Secretary
Commissioner Loveland M. Loveland, Chief

Guests:

Andre Cave

Vice Chairman of the Board Sainclair called the Regular Meeting to order at 7:00 pm.

Motion was made by Loveland, second by Heide to accept the minutes from the Regular Meeting held on May 21, 2026.

COMMUNICATIONS:

1. Mileage ace report for May
2. Financial reports for May
3. Pump test reports for engine 29-1 and 29-3
4. Hose test results

TREASURER'S REPORT: Balances as of May 31, 2026

NBT Payroll Account	\$ 6,404.00
NBT Operating	\$ 9,842.78
NBT Repair Reserve Fund	\$ 47,137.38
NBT Account 2	\$ 12,712.29
NBT Grant Reserve	\$ 14,212.87
NBT Fire App Equip Reserve	\$ 727,735.39
NBT Building Reserve	\$ 542,129.69
NBT Fire Apparatus Acct 2	\$ 92,858.32
NBT Account 3	\$ 10,579.24
NBT Fire App/Equip Acct 3	\$ 215,313.30
NBT General Fund	\$ 370,534.37
FEMA Deposit Account	\$ 25.00
M&T Operating	\$ 928.87
Unemployment Reserve Account	\$ 1,002.70
	\$ 2,051,416.20

- Treasurer's Report submitted via SharePoint
- Chief's Vehicle Report submitted via SharePoint
- Deposits made to reserve accounts as per Board motion
- FY26 Budget Transfers made as per Board motion
- Met with Brenda Evanek and Steve Komor of M&F for FY25 audit.
- B. Kruczkowski turned in district credit card
- **Motion:** Amend Finance Policy regarding the establishment of vendor accounts.
- **Motion:** Establish an account with Sprayer Depot for ATV pump
- **Motion:** Establish an account with ULINE for office furniture (locking cabinet)
- **Motion:** Establish an account with Staples for office supplies.
- There is a system change at WEIS therefore we may need to update our account with them
- State comptroller sends out notices of audits they conducted, it was noted that at the organizational meeting treasurer should present a report from the previous year. As an alternative the treasurer can provide the state report to the board.

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Motion made by Loveland, second by Heide to accept the treasurer's report as given. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Loveland, second by Heide to pay all the bills, check numbers 2028 to 2060. All Commissioners voted in favor and the motion passed unanimously.

TRAINING:

1. Marcus Loveland - Non-Motorized Boat Operator Specialist. Starts 7/28 – 7/30 @ SPTC
2. Marcus Loveland - Tower Rescue Technician- Starts 9/14 - 9/17 @ Herkimer County 911 CTR

COMMITTEE REPORTS:

1. Sign board is partially burned out – Matt will handle
2. Ceiling tiles moldy at station 2 rear bathroom – Chas will handle
3. Mold found at station 1 exterior – Chas will handle
4. T & B contacted with electrical problems with GFI by engine 1, possibly breaker problem
5. Per code, a suppression system must exist due to we being a commercial building accessible by the public. Still not clear how many times the system must be tested.

FIRE PREVENTION: see report from May

CHIEF:

1. Turnout gear has been ordered.
2. The new firefighter gloves have been ordered
3. Boots have been ordered
4. Forestry Grant
 - a) Pants have been ordered
 - b) Working on ordering HotStick
 - c) Opening an account with Sprayer Depot for ATV Pump replacement setup.
 - i) Working with Betty and Matt on this
5. Working on uniform items for the retention and recruitment grant.
 - a) Checking with the Company to see if someone wants to chair the fitness part of the grant
6. Training building
 - a) Working on gathering items that we need to fix
 - b) Items that we need to add to have better training grounds
7. Ladder - OOS
 - a) Did have ladder test complete. The report was given to the secretary.
8. Hose Test - Report was given to the Secretary
 - a) 6 pieces of hose failed
 - b) #4049- 4"
 - c) #4039- 4"
 - d) #4004A- 4"
 - e) #4053-4"
 - f) AFL- 2.5"
 - g) AFJ 2.5"

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Requests:

1. Removal of all the old rescue gear and rope. (Will keep some ropes as utility rope)
2. Host Taskforce One training: Rapid intervention crew. Looking at September 11-12, 2026. timeframe. \$6,000.00 for 24 students.
 - a. We would charge \$250.00 per department as we did before.
3. Hire Tom Basher Meridian - high point rigging class / new equipment \$925.00. This will be a custom class for us. Oct 27, 2026
4. Consider the whole organization to have Office 365
5. Remove Alex Kase from Office 365
6. Status of outstanding issues with building and grounds
 - a. GFI next to engine 29-1

Call Stats:

1. Fire 100 % answered
2. EMS 6 % answered

Total Alarm Hours:

1. 33.45

Total Training Hours:

1. 132.75

New Engine Committee:

1. Working on some small items on the spec to make sure it's generic
2. Would like to send out to 5 vendors to get pricing back for next month's meeting

COMPANY:

1. Andre Cave had 2nd read and was approved by the company
2. A. Kase resigned from the department
3. S. Brookes resigned from the department
4. B. Kruczkowski resigned as Auxiliary president; M. Schroedel was appointed as interim president
5. Auxiliary held officer voting for next year:
President – Matt Schroedel
1st Vice President – Darlene Leonard
2nd Vice President – Laurie Alimonti
Co-Secretary – Betty Homa/Julie Griffith
Treasurer – Marie Riley

GUESTS:

Andre Cave thanked the Chief and everyone for fostering a relationship with him and he is looking forward to serving with us.

OLD BUSINESS:

1. Received arson report for Dominic Gwyn who was approved last month pending the arson report
2. Camera policy discussed and the retention period of a file, if it was involved in a foil request, was questioned. Will be sent to the lawyer for review before the board approves the policy.
3. Information on the washers was sent to Delta and they will make up a design for installation. 1st washer to be installed at station 2, then the one station 1.

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NEW BUSINESS:

1. Motion was made by Loveland, second by Heide to amend the Finance Policy regarding the establishment of vendor accounts. All Commissioners voted in favor and the motion passed unanimously.
2. Motion was made by Heide, second by Loveland to establish vendor accounts with Sprayer Depot for ATV pump, with ULINE for office furniture, and with Staples for office supplies. All Commissioners voted in favor and the motion passed unanimously.
3. Motion was made by Heide, second by Loveland to cancel the district credit card that was issued to B. Kruckowski. All Commissioners voted in favor and the motion passed unanimously.
4. Permission was granted to allow the Treasurer and Secretary to work on the inspection dinner. Motion was made by Heide, second by Loveland to pay a downpayment if required. All Commissioners voted in favor and the motion passed unanimously.
5. Motion was made by Loveland, to host the Task Force 1 training in September. No second was offered. A vote was taken as follows. AYE: Loveland, Sainclair ABSTAIN: Heidi The motion therefore did not pass.
6. Motion was made by C. Loveland, to allow M. Loveland take the non-motorized boat class July 28-30 at SPTC. No second was offered. A vote was taken as follows. AYE: Loveland, Sainclair ABSTAIN: Heidi The motion therefore did not pass.
3. Motion was made by Loveland, second by Heide to allow M. Loveland to take the tower rescue technician class 9/14 - 9/17 at Herkimer County 911 CTR. All Commissioners voted in favor and the motion passed unanimously.
7. Motion was made by Heide, second by Loveland to hire Tom Basher Merdian to teach a high point rigging class on October 27th. This will be a custom class for us. The \$925 charge will come from New Equipment. All Commissioners voted in favor and the motion passed unanimously.
8. A special meeting was set up for July 8th beginning at 5 pm, with the work session to immediately follow the special meeting. The lawyer will be invited to attend.
9. Motion was made by Heide, second by Loveland to delete the accounts of A. Kase, B. Reed and S. Brookes from Microsoft 365. All Commissioners voted in favor and the motion passed unanimously.
10. Upcoming grants were discussed and the AFG grant would be the best to apply for. Titled: Firefighter Safety and Operational Readiness Initiative. Involves Cancer prevention & Exposure reduction, command vehicle safety upgrades, and fire officer command training. Motion was made by Loveland, second by Heide to allow Sainclair to apply for the grant. All Commissioners voted in favor and the motion passed unanimously.
11. Motion made by Loveland, second by Heide to declare the old rescue gear and rope as excess and dispose of it. All Commissioners voted in favor and the motion passed unanimously.

Applications:

1. The application of Andre Cave was read. Motion made by Heide, second by Loveland to approve the application. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Heide, second by Loveland to adjourn the meeting at 8:55 pm. All Commissioners voted in favor and the motion passed unanimously.

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Respectfully submitted,

Betty J Homa

Betty J. Homa, District Secretary
Electronically signed

West Corners
Fire Department

FPO Report May
2026



Bureau of Fire Prevention
Monthly Incident Report

May

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	19		Endicott		
E.M.S.	15		Endwell		
Error	0		Vestal	1	
Totals	34		West Endicott	1	
			Union Center	1	3
"On Duty"	0		Maine	3	3
			East Maine		
			Campville		
			Newark Valley		
			Glen Aubrey		
			Whitney Point		
			Apalachin		
			Owego		
			Berkshire		
NERIS submitted			Silver Lake (PA)		
			Johnson City		
			*BGM Airport		
cc Board of Fire Commissioners					
cc Chief					