

West Corners Fire District
Regular Meeting Minutes – May 20, 2026

Attending:

Commissioner Griffith
Commissioner Davis
Commissioner Heide
Commissioner Sainclair
Commissioner Loveland

M. Schroedel, Treasurer
B. Homa, Secretary

Guests:

M. Dean, Asst. Chief
D. Morais

Chairman of the Board Griffith called the Regular Meeting to order at 7:04 pm.

Motion was made by Sainclair, second by Loveland to accept the minutes from the Regular Meeting held on April 22, 2026. Commissioners Griffith, Davis, Sainclair and Loveland voted in favor and the motion passed. Heide abstained.

COMMUNICATIONS:

1. Mileage Ace report for April
2. Financial reports for April
3. Fire District Affairs for April & May
4. Broome County elections – station use needed
5. Email from TenKate announcing a grant
6. Engagement letter from Mondorf & Fenwick

TREASURER'S REPORT: Balances as of April 30, 2026

NBT Payroll Account	\$ 2,833.86
NBT Operating	\$ 10,036.83
NBT Repair Reserve Fund	\$ 46,043.13
NBT Account 2	\$ 11,688.07
NBT Grant Reserve	\$ 13,185.60
NBT Fire App Equip Reserve	\$ 650,379.70
NBT Building Reserve	\$ 540,028.53
NBT Fire Apparatus Acct 2	\$ 91,671.07
NBT Account 3	\$ 9,559.36
NBT Fire App/Equip Acct 3	\$ 213,876.95
NBT General Fund	\$ 470,620.97
FEMA Deposit Account	\$ 25.00
M&T Operating	\$ 928.87
Unemployment Reserve Account	\$ 1,000.66
	\$ 2,061,878.60

- Met (on TEAMS) with Jenelle Kyer of DHSES regarding Recruitment and Retention Grant. The executed contract has been put on SharePoint. First quarter report has been submitted.
- Submitted 2025 Annual Financial Report (AFR) with the OSC. The OSC has status as 'closed'. Voucher has been submitted for Jerry Bignoli's assistance.
- As noted in an email sent to the group, WCFD has an account with SourceWell.
- Signed up for the OSC course "Introduction to Government Accounting". This online course will be September 2 & 3.
- Board Chairman and District Treasurer met with Jamie Reynolds of NBT on TEAMS to review bonding procedures.
- **Motion:** Approve Mondorf & Fenwick engagement letter for FY25 CPA review.

West Corners Fire District Regular Meeting Minutes – May 20, 2026

- **Motion:** FY25 Year End budget surplus transfers:
- \$1000 → Repair Reserve Fund
- \$1000 → Account 2
- \$1000 → Grant Reserve
- \$1000 → Building Reserve
- \$1000 → Fire Apparatus Acct
- \$1000 → Account 3
- \$1000 → Fire App Equip Reserve 3
- \$76,000 → Fire App Equip Reserve
- **Motion:** FY26 Budget Transfers

• Budget	• Delete	• Add
• Workman's Compensation	• \$3600	•
• Building & Grounds Maintenance	•	• \$2900
• Assoc Dues/Subscriptions Department	•	• \$700
• Totals	• \$3600	• \$3600

- **Motion:** Authorize Treasurer to generate a purchase order for Knox Associates as per their quote.

Motion made by Davis, second by Sainclair to accept the treasurer's report as given. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Heide, second by Sainclair to pay all the bills, check numbers 1996 to 2027. All Commissioners voted in favor and the motion passed unanimously.

TRAINING:

1. F.F. Davis Morais - NYS EMT course - SUNY Broome, Starting June 1- Aug 14 (Monday/Wednesday 8-4 and Friday 8-12)
2. Marcus Loveland - Swiftwater/Flood Tech - NY State Preparedness Training Center, start date May 19-22 (Email sent to Griffith and Sainclair due to the short notice of acceptance into the class)
3. Marcus Loveland - NYS Tech Rescue Conference - NY State Preparedness Training Center, start date May 28-31, 2026
4. Kyle Rogers - FF 2 Module 1-Crew Leadership without live fire, Broome County starts 6/9/2026
5. Kyle Rogers - Swiftwater/Flood Tech - NY state Preparedness Training Center, Start date 7/14/2026-7/17/2026

CHIEF:

1. Tom Tamaro - Status change to Safety Officer. (Still an interior firefighter)
2. The first shipment of new rope equipment has come in.
3. Working on labeling and inventorying of all new equipment and setting up exp. dates for future chiefs to manage replacement plans
4. Members have been fitted for new gear
5. Order new gloves and new boots.
6. Working with TCS on long-term use and not losing data through Forms 365
7. Engine 29-1 Driver side rear door fixed
8. Rig PMs have started
9. Hose Test was completed last week
 - a) We did have hose that failed

West Corners Fire District
Regular Meeting Minutes – May 20, 2026

10. Training Building

- a) Becoming a higher priority
- b) Looking at different options for rebuilding what we have vs. a new build
- c) Email sent to the officers with what they would like to see for training items.

Requests:

- 1. Removal of all the old CMC bailout equipment
 - a. No hits from Alice Fiacco
- 2. Host FF: Self Rescue - June 2,4, & 6, 2026 (state class)
- 3. Host Taskforce one training: Rapid intervention crew. Looking at the September timeframe. \$6,000.00 for 24 students. I have spoken with County President Chief Gorman about maybe splitting the cost.
 - a. If the county chief does not co-host, we would charge as we did before.
- 4. Hire Tom Basher Meridian - high point rigging class / new equipment \$925.00. This will be a custom class for us
- 5. Add Tom Tammaro to Office 365
- 6. Consider the whole organization to have Office 365

Call Stats:

- 1. Fire 100% answered
- 2. EMS 6% answered

Total Alarm Hours: 213.40

Total Training Hours: 132.75

New Engine Committee:

- 1. Team will meet on Tues and should have a spec for the next BOC meeting.

COMMITTEE REPORTS:

- 1. B&G has a lot of pending requests, many electrical issues – T&B will be contacted
- 2. Still deciding on if we want 1 or 2 new washers

FIRE PREVENTION: See attached for the April report

COMPANY:

- 1. Dominick Gwyn had 2nd read
- 2. Andre Cave had 1st read
- 3. Looking for a new secretary, still lacking some line officers

GUESTS: None

OLD BUSINESS:

- 1. Flag has been repaired.
- 2. Recruitment & Retention grant must be used within one year. A consultant for the physical fitness part may be difficult to obtain. Need quotes for the clothing part of the grant.
- 3. Camera Policy was discussed. Felt that the vehicle cameras and private helmet cams should also be included in the policy, however could be added at a later date. The policy should also be sent to the lawyer for review before adoption.

West Corners Fire District
Regular Meeting Minutes – May 20, 2026

NEW BUSINESS:

1. Motion made by Heide, second by Sainclair to transfer \$3,600 from Workers Compensation budget line, placing \$2,600 into the Building & Grounds Maintenance budget line, and \$700 into the Assoc Dues/Subscriptions Department budget line. All Commissioners voted in favor and the motion passed unanimously.
2. Motion made by Heide, second by Sainclair to transfer 2025 Year-End Money in the amount of \$83,000 into the following accounts:
 - NBT-Building Reserve Acct - \$1,000
 - NBT-Account 2 - \$1,000
 - NBT-Grant Reserve Acct - \$1,000
 - NBT-Building Reserve Acct - \$1,000
 - NBT-Fire Apparatus Acct 2 - \$1,000
 - NBT-Account 3 - \$1,000
 - NBT-Fire App Equip Reserve 3 - \$1,000
 - NBT-Fire App Equip Reserve - \$76,000All Commissioners voted in favor and the motion passed unanimously.
3. Motion made by Heide, second by Sainclair, to authorize the Treasurer to generate a purchase order for Knox Associates as per their quote of \$721.00. All Commissioners voted in favor and the motion passed unanimously.
4. Motion made by Loveland, second by Davis to have Griffith and Sainclair added as signatories on grants and the NYS portal. All Commissioners voted in favor and the motion passed unanimously.
5. Motion made by Heide, second by Sainclair to sign the engagement letter with Mondorf & Fenwick for the 2025 audit. All Commissioners voted in favor and the motion passed unanimously.
6. Motion made by Heide, second by Sainclair to allow D. Morais to take the NYS EMT course at SUNY Broome, from June 1 - Aug 14. All Commissioners voted in favor and the motion passed unanimously.
7. Motion made by Sainclair, second by Davis to allow M. Loveland to take the Swiftwater/Flood Tech class at the NY State Preparedness Training Center, May 19-22. Commissioners Griffith, Davis, Sainclair and Loveland voted in favor and the motion passed. Heide abstained.
8. Motion made by Sainclair, second by Davis to allow M. Loveland to attend the NYS Tech Rescue Conference at the NY State Preparedness Training Center, May 28-31, 2026. Commissioners Griffith, Davis, Sainclair and Loveland voted in favor and the motion passed. Heide abstained.
9. Motion made by Heide, second by Sainclair to allow K. Rogers to take FF 2 Module 1 - Crew Leadership without live fire, at Broome County starting June 9, 2026. All Commissioners voted in favor and the motion passed unanimously.
10. Motion made by Sainclair, second by Loveland to allow K. Rogers to take Swiftwater/ Flood Tech course at the_ NY State Preparedness Training Center, July 14-17, 2026. All Commissioners voted in favor and the motion passed unanimously.
11. Motion made by Heide, second by Sainclair to allow Broome County Election Board to use station 1 on June 23rd and November 3rd for public voting. All Commissioners voted in favor and the motion passed unanimously.
12. Motion made by Sainclair, second by Heide to host the State class June 2-6. All Commissioners voted in favor and the motion passed unanimously.
13. Motion was made by Sainclair, second by Davis to deem the old bailout equipment as of no value to the department and can be disposed. Commissioners Griffith, Davis, Sainclair and Loveland voted in favor and the motion passed. Heide abstained.
14. Motion made by Sainclair, second by Heide to add account for Tom Tammaro in M365. All Commissioners voted in favor and the motion passed unanimously.

West Corners Fire District
Regular Meeting Minutes – May 20, 2026

15. Safety Officer alias will be added in M365 and be assigned to C. Loveland & Tammaro.
16. Should decide if any of the grants that were offered by TenKate would be good for us. TenKate will be contacted about the specifics of what the grants can be used for.
17. A firefighter needed to give Guthrie Occ Health more info from his personal physician in order to complete his physical and has not done so. Info was requested in January. His gear has been pulled.
18. Hose is leaking by the commissioners room. It will be checked to see if it needs a washer, or something else.

Applications:

1. The application of Dominic Gwyn was read pending approval of his arson check. Motion made by Loveland, second by Sainclair to approve the application. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Heide, second by Sainclair to adjourn the meeting at 8:23 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa, District Secretary
Electronically signed

West Corners Fire District
Regular Meeting Minutes – May 20, 2026

West Corners
Fire Department

FPO Report
2026



Bureau of Fire Prevention
Monthly Incident Report

April

			Mutual Aid	Given	Received
Alarm Types	# of Alarms	Alarm Hours			
Fire	14	36.2	Endicott		
E.M.S.	17	0.54	Endwell		
Error	0		Vestal		
Totals	31		West Endicott	1	1
			Union Center	1	4
"On Duty"	0		Maine	1	4
			East Maine		
			Campville		
			Newark Valley		
			Glen Aubrey		
			Whitney Point		
			Apalachin		
			Owego		
			Berkshire		
NERIS submitted			Silver Lake (PA)		
			Johnson City		
			*BGM Airport		
cc Board of Fire Commissioners			Montrose	1	
cc Chief					