

West Corners Fire District
Regular Meeting Minutes – January 21, 2026

Attending:

Commissioner Griffith M. Schroedel, Treasurer
Commissioner Heide B. Homa, Secretary
Commissioner Sainclair

Guests:

C. Loveland
M. Burts
M. Dean

Chairman of the Board Griffith called the Regular Meeting to order at 7:00 pm.

Motion was made by Heide, second by Sainclair to accept the minutes from the Regular Meeting held on December 17, 2025. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Heide, second by Sainclair to accept the minutes from the Organizational Meeting held on January 14, 2026. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Mileage ace report for December
2. Financial reports for December
3. Insurance certificate for Taylor Garbage
4. Notice of grant award for the SFY2025-2026 Recruitment and Retention Grant Program
5. Town and County taxes
6. Donation from Tom & Phyllis Meade
7. Copy of application for an account at Penn Care
8. Letter from Comptroller's office re: filing the annual report
9. Foil request from M. Burts
10. Violation from the labor board
11. Passwords from M. Schroedel, B. Homa
12. Fire District Affairs printed copy
13. Ehrlich reports for station 2
14. Outgoing letter to Ehrlich asking for sales tax removal
15. Copy of thank you letter to Tom & Phyllis Meade
16. Copy of thank you letter to Tom Babcock
17. Letter of Intent from C. Loveland
18. Copy of the WCFD RP466A Eligibility Roster
19. Claim number from insurance for the workers comp claim for a firefighter

Treasurer's Report: Balances as of December 31, 2025

NBT Payroll Account	\$	3,195.28
NBT Operating	\$	4,753.58
NBT Repair Reserve Fund	\$	45,681.60
NBT Account 2	\$	11,596.30
NBT Grant Reserve	\$	13,082.07
NBT Fire App Equip Reserve	\$	394,049.88
NBT Building Reserve	\$	535,788.42
NBT Fire Apparatus Acct 2	\$	90,951.31
NBT Account 3	\$	9,484.30
NBT Fire App/Equip Acct 3	\$	212,197.68
NBT General Fund	\$	166,193.45

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M&T Operating	\$ 928.87
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	\$ 1,487,902.74

- December Treasurer's Report sent previously
- Sanico account opened
- Town and County Taxes paid. Reimbursement request sent to Verizon.
- Logins and passwords provided to District Secretary
- Thank you letters were sent in appreciation of donations received
- **Motion:** Approve WCFD RP466A Eligibility Roster
- **Motion:** Engage Jerry Bignoli to help with annual financial report

Motion made by Heide, second by Sainclair to accept the treasurer's report as given. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Heide, second by Sainclair to authorize payment to M. Travis upon receipt of his W-9. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Heide, second by Sainclair to pay the missed appointment charge to Guthrie. All Commissioners voted in favor and the motion passed unanimously.

Ehrlich submitted bills including sales tax; when the Treasurer called them, they assured us the tax would come off. We will pay the bill less the tax and new tax-exempt forms will be sent to them. Motion was made by Heide, second by Sainclair to pay the Ehrlich bills, less the tax. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Heide, second by Sainclair to pay all the bills, check numbers 1856 to 18XX. All Commissioners voted in favor and the motion passed unanimously.

Training: None

Committee Reports:

1. We haven't heard anything yet about the Firehouse Subs grant we applied for.
2. Paper towel dispenser in the men's room needs to be replaced. Will order one from Sanico
3. Squad committee met last Thursday; Sourcewell will meet with us prior to our regular meeting on February 18 at 6 pm in a virtual meeting

Fire Prevention: See attached report from December 2025 and the Annual Year 2025 report

CHIEF:

1. 1. The new reporting system
 - a. Reports are being submitted
2. LOASP reporting
 - a. Fire Station Software
 - i. Should have a way to count Emergency calls by the end of the year
 - ii. Is working on training for 2026
3. Knox Box
 - a. All boxes are up and running
4. Task Force 1 Class- THANK YOU

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- a. GREAT success
 - i. 4 different Departments
 - ii. About 30 firefighters participated
 - iii. AUX did an amazing job over the two days
 - iv. Talks have already started for the next classes topics, and maybe co-host with NVFD.
5. Firefighter Injury:
 - a. Reported to Chairman and Insurance.
 - i. Injury during NYS RIC training in Onondaga County
6. Hose bed tarp (old engine 29-2)
 - a. Broome County has asked if we could donate it to them

Requests:

1. To have access to the camera system along with a BOC member
2. Steve Brandt (FP Capt.) to have office 365

Call Stats:

1. Fire 100% answered
2. EMS 60% answered

Total Hours:

1. 158 hours

New Engine Committee:

- Still working on specs as the Minoa is a base rig

COMPANY:

1. S. Brookes resigned as President
2. Dinner dance is Feb 21st at The Riverdale, sign-up must be done by Feb 13th

GUESTS: None

OLD BUSINESS:

1. Payment of \$320 from Vestal, \$320 from Maine, and \$500 from Newark Valley were received as payment for the special training class held January 9 & 10
2. Will be applying for a grant from the SFY2025-2026 Volunteer Fire Infrastructure & Response Equipment (V-FIRE) Grant Program. If awarded, this grant must be used by 2028. Motion was made by Heide, second by Sainclair to apply for the grant in the amount of \$500,000. All Commissioner voted in favor and the motion passed unanimously.
3. Griffith has made contact with Keegan Coughlin who will be our attorney this year.
4. We were awarded the grant from New York State Division of Homeland Security and Emergency Services (DHSES) under the SFY2025-2026 Recruitment and Retention Grant Program.

NEW BUSINESS:

1. Labor Department paperwork violation has been cleared
2. Motion was made by Heide, second by Sainclair to hire J. Bignoli to help with state report. All Commissioners voted in favor and the motion passed unanimously.

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3. Motion was made by Heide, second by Sainclair to approve RP466A Eligibility roster for property tax reduction for fire fighters. All Commissioners voted in favor and the motion passed unanimously.
4. Chief Dean requested to open an account with Moore's Tires in Owego. They are significantly cheaper than other tires they have searched out.
5. Foil request has been received from M. Burts

Motion was made by Sainclair, second by Heide to enter into executive session at 7:48 pm to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or persons.

Motion was made by Sainclair, second by Heide to return to regular session at 8:01 pm

It was decided the foil request will be deferred until we get a decision based on our lawyers input as we have sought legal counsel regarding this.

6. Motion was made by Heide, second by Sainclair to donate the hose bed tarp to Broome County. All Commissioners voted in favor and the motion passed unanimously.
7. Motion was made by Heide, second by Sainclair to add subscription to Microsoft 365 for Steve Brandt. His email will be steven.brandt@westcornersfire.com. All Commissioners voted in favor and the motion passed unanimously.
8. The Chief's request for camera access was tabled until this is discussed with the lawyer when contacting him regarding the foil request.

Applications: None

Motion was made by Heide, second by Sainclair to adjourn the meeting at 8:10 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa, District Secretary
Electronically signed

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**West Corners
 Fire Department**

**FPO Report
 2025**



**Bureau of Fire Prevention
 Monthly Incident Report
 Dec-25**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	23		Endicott		
E.M.S.	28		Endwell		
Error	0		Vestal	1	
Totals	51		West Endicott	3 (3)	
			Union Center	1	3 (3)
"On Duty"	0		Maine	3 (3)	3 (3)
			Newark Valley	3	
			Owego		
			Campville	2	
			Berkshire		
			East Maine		
NFIRS submitted			Glen Aubrey		
			Whitney Point		
cc Board of Fire Commissioners			Apalachin		
cc Chief			Silver Lake (PA)		
			Johnson City		

(#) indicates number of automatic mutual aid/standby calls

*BGM Airport

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West Corners Fire Department															
2025 report															
Training Hours															
January	225.75	May	184.00	September	216										
February	360.75	June	159.00	October	122										
March	314.50	July	198	November	124										
April	223.75	August	155.3	December	146										
Totals	1124.75		696.25		607	2428.25									
								Med Training	Special Training		Total Year				
								17	130		2575.25				
Alarm Hours															
January	111.00	May	89.00	September	70										
February	136.00	June	72.00	October	79										
March	107.00	July	147	November	20.2										
April	113.00	August	142	December	154										
Totals	467.00		450.00		323	1240.22									
Run Numbers															
	FIRE	EMS	Total		FIRE	EMS	Total								
January	12	24	36	July	21	20	41								
February	16	21	37	August	17	27	44								
March	13	25	38	September	15	13	28								
April	17	33	50	October	13	22	35								
May	20	28	48	November	16	36	53	* 1 error dispatch							
June	13	41	54	December	21	30	51								
Totals 1/2 yr.	91	172			103	148									
				<i>Fire Total</i>	194										
NFIRS submitted				<i>EMS Total</i>	320										
				Total Calls	514										
cc Board of Fire Commissioners															
cc Chief															
				Total Hours	3815.47										
								Totals		80	58	138	48	41	89

Mutal Aid Departments	Given	Auto	Given Yearly	Received	Auto	Receive d Yearly
Endicott	2		2	1		1
Endwell	2		2	3	1	4
Vestal	3		3	4	1	5
West Endicott	8	9	17	2	1	3
Union Center	12	12	24	20	20	40
Maine	37	37	74	18	18	36
Newark Valley	6		6			0
Owego	2		2			0
Campville	4		4			0
Berkshire				0		0
East Maine				0		0
Glen Aubrey	4		4			0
Whitney Point				0		0
Apalachin				0		0
Silver Lake (PA)				0		0
Johnson City				0		0
BGM Airport				0		0