

West Corners Fire District  
Regular Meeting Minutes – June 18, 2025

Attending:

Commissioner Reed  
Commissioner Davis  
Commissioner Heide  
Commissioner Sainclair  
Commissioner Griffith

M. Schroedel, Treasurer  
B. Homa, Secretary  
M. Loveland, Chief

Guests:

M. Taylor, Company President  
C. Loveland

Chairman of the Board Reed called the Regular Meeting to order at 7:00 pm.

Motion was made by Heide, second by Sainclair to accept the minutes from the Regular Meeting held on May 21, 2025. All Commissioners voted in favor and the motion passed unanimously.

**Communications:**

1. Mileage report for May
2. Financial reports for May
3. Broome County Elections re: station use for voting
4. Signage request from Vestal Fire
5. Cert of Insurance: TW Cleaning / Mirabito / Culligan / Matco / Taylor Garbage
6. Commissioner training completion certificate for Kerby Sainclair
7. Email notice of grant award for the Broome County Small Community Fund
8. Letter from Company re: bottle bin
9. Signed contract for water softener from Culligan
10. Waterway testing report
11. Quotes from Petcosky for Hood System, Sprinkler testing, and Fire Extinguishers
12. Application for reinstatement re: J. DePuysseier
13. Email request for us to attend the press conference regarding awarding the Small Community Grants
14. Fire Prevention report for May

**Treasurer's Report:** Balances as of May 31, 2025

NBT Payroll Account	\$ 5,699.70
NBT Operating	\$ 10,083.30
NBT Repair Reserve Fund	\$ 45,025.35
NBT Account 2	\$ 11,330.87
NBT Grant Reserve	\$ 12,795.30
NBT Fire App Equip Reserve	\$ 376,663.52
NBT Building Reserve	\$ 528,091.41
NBT Fire Apparatus Acct 2	\$ 89,644.74
NBT Account 3	\$ 9,249.21
NBT Fire App/Equip Acct 3	\$ 209,149.30
NBT General Fund	\$ 381,862.12
M&T Operating	\$ 928.87
	<hr/>
	\$ 1,680,523.69

- Request motion to set up separate account for Broome County grant.
- Request budget transfer of funds between two accounts
- Motion to offer credit cards to Chiefs
- Requested 2024 Hose report from chief
- Motion to remove Cheryl and Chas from NBT and add Dan

West Corners Fire District  
Regular Meeting Minutes – June 18, 2025

- Reviewed questions from M&F regarding audit

Motion made by Heide, second by Sainclair to accept the treasurer's report as given. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Griffith, second by Sainclair to accept Culligan to install the softener because we get great service from them and they are in our district. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Griffith, second by Heide to pay all the bills, check numbers 1593 to 1595 and 1630 to 1652. All Commissioners voted in favor and the motion passed unanimously.

**Training:**

1. State Class 6/2,6/4,6/9,6/11,6/14,6/16, and 6/18 (state Fire Class (AO-Pumps)
2. Schedule Task Force 1 Training (October) \$6,000

**Committee Reports:**

Finance Committee: None

Building & Grounds:

1. Water softener has been replaced.
2. Ehrlich needs to be contacted regarding weed growth on the apron area, sidewalk area, and along both buildings. There are also masonry ants in the commissioner room that needs attention.
3. Reviewed the quotes from Petcosky for fire extinguishers, hood system and sprinkler system.

Insurance: None

Equipment:

1. N. Steinhiser got back to the board regarding the new engine purchase. Cost is in the neighborhood of \$1.3 million and we will keep all vehicles until the new engine arrives. Discussion was held on this.

**Fire Prevention:** See attached report from May 2025

**Chief's Report:**

1. A/C Steinhiser and Captain Haight have met and are working through the transition of all paperwork. Steinhiser will be in charge of training.
2. Started working on the Department 2026 budget
3. Working on the rig dash cameras
4. Working on updating the Officers' requirements
5. Opened an account with Paul Conway Shields. (Thank you, Betty and Matt)
6. New Firefighter helmet shields have been ordered
  - a. Working on the new officers' shield layout
7. Take the failed water can out of the database
8. Matt Travis - Promoted to Interior Firefighter – 6/10/2025
  - a. Total of interior firefighters as of 6/10/2025 – 14
9. Chiefs' vehicles are scheduled for evaluation to determine the best location for the siren heads and possibly to add lights to the rear of the check vehicle.
  - a. Vendor would be TCS
10. Remove old halogen lights from the ladder and the Rescue
11. Blue Light SOG was sent to the BOC for feedback
12. He is interested in getting a district credit card

West Corners Fire District  
Regular Meeting Minutes – June 18, 2025

13. The Chief was asked about disposal of the cars that were recently used in practice. Car parts have been found in the dumpster; car parts need to go back into the car. The Chairman requested that when cars are brought in, they need to be put in the fenced area and the cars currently near the dumpsters need to be removed.
14. Turn out gear that has been laying in the training building for several years and need to be thrown out. The chairman requested that this gear be removed from the training building and disposed of.

**Requests:**

1. Remove all Mintor 3, 4, and 5 from the database.
2. Remove the failed ladder from the inventory
3. Remove the failed water extinguisher from inventory
4. All officers have email and Office 365
5. Iron holders for the chief's vehicles: \$315.00 each, total \$1,200.00
6. Start training members in water rescue with the intent to join the Battalion 3 water rescue team
7. Is there an SCBA replacement budget line item?

**COMPANY:**

1. President says some persons create toxic environment at the meetings
2. Has asked for assistance as she is new and needs help and gets no response
3. Photographs coming up June 26<sup>th</sup> for officers that need them
4. S. Brookes elected as vice president
5. Singer was to address the board regarding bottle bin
6. J. DePuysselier had the 2<sup>nd</sup> read of his application
7. Discussed the treasurer's report going out with the minutes

**GUESTS:** None

**OLD BUSINESS:**

1. The bottle bin issue was discussed and decided that a 'document of understanding' needs to be put together. Griffith will create this document.
2. The company application was discussed. There are specific guidelines for town law. As soon as an application is turned in the Chief has 10 days to complete an arson/sex offender check. The board has 40 days to approve the application as soon as the secretary is informed either through minutes of handing over the application, if the board does not act within that time frame, then the person automatically becomes a member. A security sheet with the info needed for the arson check needs to be filled out and immediately given to the Chief to obtain the check.
3. The respiratory physical was added on by Guthrie as an optional test for the exterior level.
4. The primary voting will be held here June 24<sup>th</sup>
5. Motion made by Heide, second by Sainclair to start LOSAP in 2026 which will require a referendum at the December voting. The look back will be for \$500 a year for 5 years. Each year going forward will be at \$1,000. All Commissioners voted in favor and the motion passed unanimously.
6. Motion was made by Heide, second by Sainclair to have the treasurer open a new account for handling the Broome County grant. All Commissioners voted in favor and the motion passed unanimously.
7. It was agreed to host the press conference regarding the Broome County grant on June 23<sup>rd</sup>.

West Corners Fire District  
Regular Meeting Minutes – June 18, 2025

8. Motion was made by Griffith, second by Heide to transfer \$14,000 from Building & Grounds to Building & Grounds Maintenance. All Commissioners voted in favor and the motion passed unanimously.
9. Motion was made by Griffith, second by Heide to offer credit cards to the Chiefs should they desire to have one. All Commissioners voted in favor and the motion passed unanimously.
10. It was agreed to put the Vestal blood drive on our sign.
11. Motion was made by Heide, second by Sainclair to remove C. Kratochvil and C. Loveland and to add M. Schroedel and D. Griffith to all NBT bank accounts. All Commissioners voted in favor and the motion passed unanimously.
12. The 2024 year-end money was reviewed. There is still money earmarked for the Knox boxes and PPE as well as putting \$3,000 into 2025-year money. There will then be left \$11,746.40.
13. Motion was made by Griffith, second by Heide to put the \$11,746.40 NBT Fire App Equip Reserve. All Commissioners voted in favor and the motion passed unanimously.

**NEW BUSINESS:**

1. Motion was made by Heide, second by Sainclair to accept all quotes from Petcosky for all inspections. All Commissioners voted in favor and the motion passed unanimously.
2. Motion was made by Sainclair, second by Griffith for the Chief to set up the October Task Force 1 Training at cost of \$6,000. All Commissioners voted in favor and the motion passed unanimously.
3. Motion made by Griffith, second by Heide to have the Chief purchase iron holders for the Chief's vehicles. All Commissioners voted in favor and the motion passed unanimously.
4. Motion made by Griffith, second by Heide to have chief dispose of the damaged 24' ladder that failed testing. All Commissioners voted in favor and the motion passed unanimously.
5. Motion made by Heide, second by Sainclair to have chief dispose of the pressurized water extinguisher. All Commissioners voted in favor and the motion passed unanimously. Membership will be notified that the failed hose is available to anyone that wants it.
6. Water rescue has 5-7 persons signed up for training. Proper PPE gear will be needed down the road for this. Motion made by Sainclair, second by Davis to allow the Chief to pursue the water rescue training. All Commissioners voted in favor and the motion passed unanimously.
7. Motion was made by Griffith, second by Heide to apply for the Firehouse Sub grant. All Commissioners voted in favor and the motion passed unanimously.

**Applications:**

Motion was made by Griffith, second by Heide to reinstate J DePuysselier as an active member, pending positive physical results. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Griffith, second by Sainclair at 9:13 pm to enter into executive session to discuss personnel issue

Motion was made by Griffith, second by Sainclair to resume regular session at 9:56 pm

Motion was made by Griffith, second by Heide to adjourn the meeting at 9:56 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

*Betty J Homa*

Betty J. Homa, District Secretary

Electronically signed

West Corners Fire District  
Regular Meeting Minutes – June 18, 2025

**West Corners  
Fire Department**

**FPO Report  
2025**



**Bureau of Fire Prevention  
Monthly Incident Report  
May-25**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	20		Endicott	1	
E.M.S.	28		Endwell	1	
Error			Vestal		
<b>Totals</b>	<b>48</b>		West Endicott	1	
			Union Center		2 (2)
"On Duty"	0		Maine	8 (8)	2 (2)
			Newark Valley		
			Owego		
			Campville		
			Berkshire		
			East Maine		
NFIRS submitted			Glen Aubrey		
			Whitney Point		
cc Board of Fire Commissioners			Apalachin		
cc Chief			Silver Lake (PA)		
			Johnson City		

(#) indicates number of automatic mutual aid/standby calls

\*BGM Airport