

West Corners Fire District
Regular Meeting Minutes – May 21, 2025

Attending:

Commissioner Reed
Commissioner Davis
Commissioner Heide
Commissioner Sainclair

M. Schroedel, Treasurer
B. Homa, Secretary
M. Loveland, Chief

Guests:

M. Taylor, Company President
M. Dean, Asst Chief
M. Burts
C. Loveland
N. Steinhiser
M. Bock
K. Rogers

Chairman of the Board Reed called the Regular Meeting to order at 7:03 pm.

Motion was made by Heide, second by Davis to accept the minutes from the Regular Meeting held on April 16, 2025. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Mileage ace report for April
2. Financial reports for April
3. Fire District Affairs for April & May
4. Empire Natural Gas 2-year contract for gas
5. Email notice C. Kratochvil was removed from the Grainger account
6. Physical information & pricing from Dr. Grippo at Guthrie
7. Final Client Profile from Guthrie
8. Culligan quote for water softener
9. Letter from Company re: bottle bin
10. FEMA GO re: Environmental and Historic Preservation screening questions for our grant application
11. Fire company letter re: Assistant Chief
12. TenKate email re: Safer Grant available
13. 2024 Budget Actuals
14. Susquehanna Regional EMS Council re: approval for additional meds for EMS team
15. W-9 from J. Bignoli

Treasurer's Report:

NBT Payroll Account	\$ 6,771.76
NBT Operating	\$ 9,256.10
NBT Repair Reserve Fund	\$ 44,929.95
NBT Account 2	\$ 11,306.86
NBT Grant Reserve	\$ 12,768.19
NBT Fire App Equip Reserve	\$ 375,865.45
NBT Building Reserve	\$ 526,972.50
NBT Fire Apparatus Acct 2	\$ 89,454.80
NBT Account 3	\$ 9,229.61
NBT Fire App/Equip Acct 3	\$ 208,706.16
NBT General Fund	\$ 407,020.62
M&T Operating	\$ 928.87
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	\$ 1,703,210.87

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- Had audit interview with M&F
- FEMA Environmental and Historic Preservation (EHP) compliance review
- Online access requested of Verizon for Property tax reimbursement
- Review of 2024 Year End estimates
- Home Depot Tax Exemption
- Annual Financial Report was filed with the state (it is marked as 'closed' on the OSC website)

Motion made by Davis, second by Sainclair to accept the treasurer's report as given. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Heide, second by Sainclair to pay all the bills, check numbers 1576 to 1592 and 1596 to 1629. All Commissioners voted in favor and the motion passed unanimously.

Training:

1. Kyle Rogers - Surface Water Rescue- 6/12-6/14/2025 @ Campville Fire Department
2. Kyle Rogers - EMS Leadership Training- 5/30-5/31/2025 @ SUNY Broome
3. Open to Department - ATV training @ Newark Valley Fire- 5/31/2025

Committee Reports:

Finance Committee: None

Building & Grounds:

1. A new wheelbarrow is needed as the old one has only 1 handle 2 flat tires.

Insurance:

1. LOSAP overview given by Heide. We have not adopted it yet, we are just at the gathering information point. This is a pension program dependent on length of service, and how many points have been accrued.

Equipment: None

Fire Prevention: See attached report from April

Chief's Report:

1. An officer meeting was held on May 17th
2. Inventories have been sent to District Secretary Homa on April 26, 2025.
3. A blue light warning has been issued to the Department. IDC has been sent out as well and posted
 - a. Number of lights and colors to be used
 - b. How to drive
 - c. Working with SO Heide on a driver update training, so that we train every new member in EVOC
4. The BU EMT class was a success; thank you for making this possible.
 - a. Thank you to the Officers and Firefighters who helped make this happen
5. New Standard Operating Guidelines (SOGs) for the MED team (Section 800) are being developed. (Start-up cost for the EMS new medications is \$264.57. The testing monitor is \$200.)
 - a. Working with the region on:
 - i. EPI
 - ii. Blood Sugar test/ monitor
 - iii. Albuterol

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iv. CPAP

6. Working on the rig dash cameras
7. New fire reporting is scheduled to come in 2026. NERIS is the new name. Going live totally in Jan of 2026
8. Hose and Ladder testing was done on May 12
 - a. One Ladder failed - This ladder was found damaged at some point in the past. We swapped it out with the ladder that came off of old engine 2.
 - b. 3 - 4' sections of hose failed the hose test
9. White Tahoe had inspection
10. In talks with Task Force 1 to come in and do another officer training
11. Working on updating the Officers' requirements
12. Bailout systems are now over 10 years old
 - a. Quote for new system \$14,740.00
 - b. Quote given to BOC
13. Worked with TCS
 - a. The training room computer had not been updated
 - b. Found out how the system is built and what we can and cannot do
 - c. I'll be writing a how to use the system
14. Two members attended the Fire Expo in Harrisburg
 - a. Looked at many new possible items for us at WCFD
 - b. Looked at and talked with fire apparatus manufacturers about the new squad.
15. Chief Loveland - Will be out of town and unavailable for service on the evenings of June 6-8 and again on June 27-29. Location is Ontario County Safety Training Center, 2914 Co Rd 48, Canandaigua, NY 14424 - For a Ropes operations class
16. ATV-29 During an M/A call to CFD, part of the back unit broke. ATV is still in service. We will be updating the unit to improve its functionality.
17. Listing was provided to the Chief by the auxiliary of those interested in driving.

Requests:

1. Printer from last month's report
2. Consider possible new office furniture and other items for the Chief's office
3. Remove all Minter pagers 3, 4, 5 from the database
4. Remove old halogen lights from the ladder and rescue
5. Start looking into joining Battalion 3 water rescue team

Executive session was requested by the Chief. Motion to hold executive session was made by Heide, second by Sainclair at 8:15 pm to discuss personnel issue.

Regular session resumed at 8:34 pm

Discussion will be handled by the Chief. If anything else comes up he will come to the board with recommendations.

COMPANY:

1. Received from the Taylor Pizza fundraiser, \$75
2. Photographer coming 6/26 for any officers that need photos to update the website
3. Discussed the possibility of putting a bin for bottles and cans collection. Company President M. Taylor said this was not fully discussed at the company meeting. The board requested more information as to placement, who will do the collection, etc. Tabled until next month's meeting.
4. Will be participating in the Memorial Day parade

GUESTS: None

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OLD BUSINESS:

1. Motion to made by Heide, second by Sainclair to move forward with the LOSAP program and to contact Penflex to get necessary documents to sign. All Commissioners voted in favor and the motion passed unanimously.
2. Motion made by Heide, second by Davis to accept the OSHA Standard profile agreement from Guthrie for the next year for physicals. All Commissioners voted in favor and the motion passed unanimously.
3. Motion made by Heide, second by Sainclair to allow the Chief to purchase a color printer/scanner at a cost not to exceed \$700. All Commissioners voted in favor and the motion passed unanimously.

NEW BUSINESS:

1. Motion made by Sainclair, second by Davis to appoint Nick Steinhiser as Assistant Chief upon the recommendation of the fire company. The motion passed by the following vote:
Reed, Davis, Sainclair – voted yes
Heide – voted no
2. Motion made by Heide, second by Sainclair to purchase a new water softener not to exceed \$5,000. If a downpayment is needed, the Treasurer is authorized to cut a check. All Commissioners voted in favor and the motion passed unanimously.
3. Motion made by Sinclair, second by Heide, to accept the Empire Natural Gas Corporation 2-year contract for the gas distribution cost. All Commissioners voted in favor and the motion passed unanimously.
4. Motion made by Davis, second by Sainclair to allow K. Rogers to take the Surface Water Rescue, 6/12-6/14/2025 @ Campville Fire Department and the EMS Leadership Training, 5/30-5/31/2025 @ SUNY Broome. All Commissioners voted in favor and the motion passed unanimously.
5. Motion made by Sainclair, second by Heide to allow the Chief to use his Chief's vehicle to take the rope rescue classes in Canandaigua in June. All Commissioners voted in favor and the motion passed unanimously.
6. Motion made by Sainclair, second by Heide to allow the EMS team to purchase and use the new meds and purchase the monitor not to exceed \$500.00. All Commissioners voted in favor and the motion passed unanimously.
7. Motion made by Sainclair, second by Davis to update the bailout system at a cost of \$14,740.00. Purchase will come out of 2024 New Equipment budget. All Commissioners voted in favor and the motion passed unanimously.

Applications: None

Motion was made by Heide, second by Griffith to adjourn the meeting at 9:06 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa, District Secretary
Electronically signed

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**West Corners
Fire Department**

**FPO Report
2025**



**Bureau of Fire Prevention
Monthly Incident Report
Apr-25**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	17		Endicott		
E.M.S.	33		Endwell		
Error			Vestal		
Totals	50		West Endicott		
			Union Center		4 (4)
"On Duty"	0		Maine	5 (5)	4 (4)
			Newark Valley		
			Owego		
			Campville	1	
			Berkshire		
			East Maine		
NFIRS submitted			Glen Aubrey	1	
			Whitney Point		
cc Board of Fire Commissioners			Apalachin		
cc Chief			Silver Lake (PA)		
			Johnson City		

(#) indicates number of automatic mutual aid/standby calls

*BGM Airport