

West Corners Fire District
Regular Meeting Minutes – March 19, 2025

Attending:

Commissioner Reed
Commissioner Davis
Commissioner Sainclair
Commissioner Griffith
Commissioner Heide

M. Schroedel, Treasurer
B. Homa, Secretary
M. Dean, Asst. Chief

Guests:

M. Taylor, Company President
R. Boyer

Chairman of the Board Reed called the Regular Meeting to order at 7:00 pm.

Motion was made by Griffith, second by Davis to accept the minutes from the Regular Meeting held on February 19, 2025. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Mileage ace report for February
2. Financial reports for February
3. Verizon – check to reimburse Town & County taxes
4. Broome County Elections re: primary & general voting
5. Receipt for Town & County taxes
6. Broome County – check for use of station for general voting
7. Rogers Service Group re: shredding quote
8. Confidata re: shredding quote
9. Information regarding Penflex (LOSAP) program
10. Quotes for Guthrie physicals OSHA vs NFPA
11. Station use: Celebration of Life, Craft Fair, Recruitment day

Treasurer's Report:

NBT General Fund	\$ 155,521.41
M&T Operating	\$ 928.87
NBT Payroll Account	\$ 3,915.88
NBT Operating	\$ 11,331.18
NBT Repair Reserve Fund	\$ 33,755.60
NBT Account 2	\$ 11,259.76
NBT Grant Reserve	\$ 12,715.01
NBT Fire App Equip Reserve	\$ 194,716.62
NBT Building Reserve	\$ 434,882.22
NBT Fire Apparatus Acct 2	\$ 78,095.00
NBT Account 3	\$ 9,191.16
NBT Fire App/Equip Acct 3	\$ 196,849.67
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	\$ 1,143,162.38

- \$603,290 tax money received and deposited to the general fund
- Transfers made from the general fund to reserve accounts as per final 2025 budget
- \$200 received from Broome County for the use of station 1 as a polling site. Deposited to general fund
- \$792.15 received from Verizon for town and county taxes. Deposited to operating account
- M365 account set up and operational. Most used apps: Outlook (email), OneDrive (online storage), SharePoint (Treasurer data file storage), TEAMS (remote meetings; e.g. Guthrie)

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- Several Amazon purchases have been made on behalf of the district and department. I suggest that a once-a-month email be sent out asking for orders so that they can be combined into a single order (and most likely save on shipping costs)
- Quotes received from Rogers and Confidata for shredding of old documents

Motion made by Davis, second by Sainclair to accept the treasurer's report as given. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Griffith, second by Sainclair to pay all the bills, check numbers 1516 to 1547. All Commissioners voted in favor and the motion passed unanimously.

Training:

1. K. Rogers, and Matt Travis to Truck Company Operations @ Cortland Training Facility 4/16/2025
2. K. Rogers to Rescue Tech Basic @ VanEtten FD starting 7/7/25

Committee Reports:

Finance Committee: No report

Building & Grounds: No report

Insurance: No report

Equipment: No report

Fire Prevention: See attached reports from December 2024, January 2025 and February 2025

Chief's Report:

1. Received a thank you from Owego Fire for standing by for Chief Easton's Funeral
2. The 3 sets of irons for each Chief's vehicle have come in. We are missing one Halligan.
3. 20 Particulate hoods - placed in inventory and are ready to be issued out
4. E-Mail 3/5/25 sent to Honeywell to change morning pride vendor to Hi-Tech
 - a. MES states gear for 2024 should be here around 4/4/25
 - b. Three firefighters gear have come in. Waiting for M. Taylor, B. Haight's gear
5. Working with Town of Union, and the property owner at 1001 Union Center Main HWY regarding with parking lot issues. They had a meeting on 3/18
6. The second wave of updated SOG's have gone out. Sections 200, 300, 400 and 700.
7. Squad Committee - They have been meeting and reaching out to builders and departments to look at what they have ordered. Went to Union Center to look at their newest Squad.

Requests:

1. Printer/Scanner for the Chief's Office (color)
2. To set up training between TCS and the department to use IT equipment in the training room
3. Order 8 Sets of Morning Pride at \$3,800, a total of \$30,400
 - a. Working on getting all interior firefighters into primary gear and backup set, not over 10 years old
 - b. Working with Commissioner Sainclair on this project
4. Dash Cams for 5 rigs
 - a. Not over \$2,000.00 for the Cams

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- b. Still will need to have them installed
- 5. Survivor Lights. \$72.00 each and would like to buy 10 of them

COMPANY:

- 1. Dinner Dance was a success
- 2. Recruitment Day planning going on. Planning on a pizza fundraiser by Taylor Pizza on that date. Date is April 26th.
- 3. Little League parade is also April 26th

GUESTS:

An individual slipped on the rocks along the sidewalk. He found there is a rock glue that can seal them in place and suggests we look into it.

OLD BUSINESS:

- 1. Heide is waiting on contact from the LOSAP rep as to what info we need to provide to them so they can get us a quote. Motion made by Griffith, second by Sainclair allowing Heide to give the members info to LOSAP so they can prepare a quote. All Commissioners voted in favor and the motion passed unanimously.
- 2. Discussed Guthrie proposal for OSHA standards testing at only the mandatory levels. Optional testing can be added upon request of the member. The question still exists as to whether if they will accept a personal physicians clearance when if the individual is sent to their personal physician. A letter will be drafted to send to them regarding this.
- 3. Discussed auxiliary driving small vehicles. All auxiliary, and commissioners will need to take the same driving classes as the firefighters before this is allowed.
- 4. The Broome County Small Community Fund grant is nearly completed; waiting on the cost of a full set of gear from the Chief. Deadline is April 9th
- 5. T. Tammaro is working on the update of the website paragraph in question
- 6. M365 is fully functional. Secretary and Treasurer are using this program. Reed delegates having the Secretary or Treasurer maintain his email account.
- 7. We need to make an appointment to have TCS come to us and give us a lesson on how to manage the IT system as we constantly have problems making the system work. We also need them to hook up the generator cable, and fix any district computers having a problem.
- 8. Regarding year-end money; will finalize all spending by the next meeting
- 9. The radios in the commissioner's room need to be taken care of. Heide says some companies are interested.

NEW BUSINESS:

- 1. Agreed to use Confidata for shredding
- 2. There is a concern of the fire police that when the power goes off, the overhead doors at station 2 cannot be lifted because the chain will not release.
- 3. Griffith will purchase a 12' ladder as the motion was made last year and never acted upon.
- 4. Motion made by Heide, second by Sainclair to approve all training requests. All Commissioners voted in favor and the motion passed unanimously.
- 5. Motion made by Sainclair, second by Davis to allow the company to hold recruitment day and pizza fundraiser on April 26th and also the little league parade. All Commissioners voted in favor and the motion passed unanimously.
- 6. Motion made by Griffith, second by Heide to allow Sainclair to submit the Broome County Small Community Fund grant for turn out gear. All Commissioners voted in favor and the motion passed unanimously.

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7. Motion made by Griffith, second by Sainclair to allow the Chief to purchase 5 dash cams not to exceed \$2,000 and installation not to exceed \$2,000. All Commissioners voted in favor and the motion passed unanimously.
8. Motion made by Griffith, second by Heide to purchase 10 survivor lights at \$72 each. All Commissioners voted in favor and the motion passed unanimously.
9. Motion made by Griffith, second by Heide to allow station use on March 29th for Cheryl Kratochvil's Celebration of Life. All Commissioners voted in favor and the motion passed unanimously.
10. Motion made by Griffith, second by Sainclair to allow the auxiliary to host the Craft Fair on Nov 1st. All Commissioners voted in favor and the motion passed unanimously.

Applications: None

Motion was made by Heide, second by Davis to adjourn the meeting at 9:00 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa, District Secretary
Electronically signed

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**West Corners
Fire Department**

**FPO Report
2024**



**Bureau of Fire Prevention
Monthly Incident Report
Dec-24**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	14		Endicott		
E.M.S.	20		Endwell		
Error			Vestal		
Totals	34		West Endicott	1	
			Union Center	1 (1)	4 (4)
"On Duty"	0		Maine	3 (3)	4 (4)
			Newark Valley		
			Owego		
			Campville		
			Berkshire		
			East Maine		
NFIRS submitted			Glen Aubrey	1	
			Whitney Point		
cc Board of Fire Commissioners			Apalachin		
cc Chief			Silver Lake (PA)		
			Johnson City		

(#) indicates number of automatic mutual aid/standby calls

*BGM Airport

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**West Corners
Fire Department**

**FPO Report
2025**



**Bureau of Fire Prevention
Monthly Incident Report
Jan-25**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	12		Endicott		
E.M.S.	24		Endwell		
Error			Vestal		
Totals	36		West Endicott	2 (1)	
			Union Center	1 (1)	1 (1)
"On Duty"	0		Maine	1 (1)	1 (1)
			Newark Valley	2	
			Owego		
			Campville	1	
			Berkshire		
			East Maine		
NFIRS submitted			Glen Aubrey	2	
cc Board of Fire Commissioners			Whitney Point		
cc Chief			Apalachin		
			Silver Lake (PA)		
			Johnson City		

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**West Corners
Fire Department**

**FPO Report
2025**



**Bureau of Fire Prevention
Monthly Incident Report
Feb-25**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	16		Endicott	1	
E.M.S.	21		Endwell	1	2
Error			Vestal		2
Totals	37		West Endicott		
			Union Center	3 (3)	2 (1)
"On Duty"	0		Maine	1 (1)	2 (1)
			Newark Valley		
			Owego	1	
			Campville	1	
			Berkshire		
			East Maine		
NFIRS submitted			Glen Aubrey		
			Whitney Point		
cc Board of Fire Commissioners			Apalachin		
cc Chief			Silver Lake (PA)		
			Johnson City		

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