

West Corners Fire District
Regular Meeting Minutes – February 19, 2025

Attending:

Commissioner Reed
Commissioner Davis
Commissioner Heide
Commissioner Sainclair
Commissioner Griffith

M. Schroedel, Deputy Treasurer
B. Homa, Secretary
M. Dean, Asst. Chief

Guests:

M. Taylor, Company President
D. Grinnell

Chairman of the Board Reed called the Regular Meeting to order at 7:00 pm.

Motion was made by Griffith, second by Heide to accept the minutes from the Regular Meeting held on January 15, 2025. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Mileage ace report for January
2. AFDSNY letter re: Proposed AFDSNY By-Law Amendments
3. Letter from J. Singer re: physical costs
4. Town of Union letter re: flood zone preparations
5. Station use form for state class in March & April
6. Letter from MES re: name change of company
7. W-9 from MES Service Company
8. Sent J. Lindsay comptroller re: passing of Cheryl and Schroedel as new Treasurer
9. Updated RP 466 roster provided to Town of Union

Treasurer's Report:

NBT General Fund	\$	167,207.31
M&T Operating	\$	928.87
NBT Payroll Account	\$	2,987.94
NBT Operating	\$	11,023.23
NBT Repair Reserve Fund	\$	33,690.99
NBT Account 2	\$	11,238.21
NBT Grant Reserve	\$	12,690.67
NBT Fire App Equip Reserve	\$	194,343.91
NBT Building Reserve	\$	434,049.80
NBT Fire Apparatus Acct 2	\$	77,945.52
NBT Account 3	\$	9,173.57
NBT Fire App/Equip Acct 3	\$	196,472.87
	\$	1,151,752.89

- He now has full access to the banks & ADP
- Needs to go to NBT to have Griffith put on the accounts
- He has access to the M&T 2% account; the credit card has to wait until the board gives him approval to be the administrator
- J. Bigelow will help with the state report, an extension needs to be requested
- The hot spot has been returned
- A letter sent to Town of Union comptroller, Jennifer Lindsay, advising her of Chery's passing and advising her of the district's NBT routing number and account with which to deposit the tax money

West Corners Fire District
Regular Meeting Minutes – February 19, 2025

- RP466 roster given to Town of Union Assessor. The membership has been advised that March 1st is the last day to apply for the RP466 partial property tax exemption.

Motion made by Heide, second by Griffith to accept the treasurer's report as given. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Heide, second by Griffith to pay all the bills, check numbers 1474 to 1515. All Commissioners voted in favor and the motion passed unanimously.

Training:

1. Kyle Rogers- FFS: Self-Rescue Starting on 2/17/2025
 - a. Email was sent 1/16/2025- Postponed due FF death
2. NYS- IFO classes Start on March 18
 - a. This was scheduled last year

Committee Reports:

Heide will oversee the fitness room, to check on the equipment, etc.

Someone needs to handle consolidation talks. Suggested to have the Chief reach out to other agencies and if no interest, table until September.

Nothing has been heard back from Guthrie regarding testing standards,

Finance Committee: No report

Building & Grounds: No report

Insurance:

1. OSHA injury form for 2024 has been posted as required

Equipment: No report

Fire Prevention: No report

Chief's Report:

1. M/A – Campville Fire 1/16/2025- Engine and Rescue. 10 firefighters + A/C Dean
 - a. Chief Dunham is pleased with our staff and response.
2. Knox Box - Rekeying
 - a. Review of new system 2/12/2025 @ 1100 station 1
 - b. To upgrade the system to an elock, in 2025 the cost would be around \$8,000. This would secure the keys into a safe in each chief's car and the EMS, Brush and Utility.
 - c. We would budget for all the other rigs and retrofit kits for 12 new cores for each box in the district. \$7,464.26
 - d. Total cost is under \$16,000.
3. Updated the AUX with IAR
4. Updating a SOG for their response (AUX)
5. Knox Box Update
 - a. Keys are in
 - b. New lock cores are in and have been installed
6. New Members Jacob McGraw and Jeremy Hartman

West Corners Fire District
Regular Meeting Minutes – February 19, 2025

- a. Gear has been issued
 - b. Have been added to our systems
 - c. BOC policies have been given to them as well/ and should have been handed back in
7. Started working on trying to form a committee for the new Squad
8. The air horns on Ladder 29 are broken. A/C Dean is aware. (Found during a monthly rig by the assigned officer)
9. Ladder 29- A ladder was found bent during a month-long check. A/C is working on having a ladder test company come in and retest it. They are also looking into why this happened.
10. Moving away from MES for gear ordering and returning to Hal Kolba. Gear would be from Hi-tech, and helmets would be from Halo.
11. Issues with battery power chain saws. A/C Dean working on this
12. Lt. Kase has started entering calls into fire station software
 - a. Capt. Haight is doing this on the county-side program
13. The first section of SOGs, section 100, has been handed out. Each member will sign a document stating that they have received the section.

Chief Requests:

1. Train members of the AUX to be non-emergency drivers.
 - a. This would be for them to respond to the scenes of emergency w/o their PV's
2. Purchase 20 Particulate hoods- \$2,180.00
 - a. We have 0 in stock
3. Order set of irons for each chief vehicle-\$1,350.00
4. Sending a letter to Morning Pride requesting the switch from MES to Hi-tech (gear)
5. To investigate FP wearing Body cameras and the cost
6. Back-up cameras for small vehicles- Steve Brandt is working on this
7. Outfit the rest of the vehicle to dashcams- not sure if the BOC purchased these or the department in the past

COMPANY:

1. Have two new members
2. Dinner dance is March 8th at Riverdale
3. Website needs update, joining it with social media
4. Open positions for A/C, VP, Lieutenant
5. Purchased a laptop for the treasurer
6. Received donated weights for fitness room
7. Lt. Kase having problem with being charged parking for his EMS class at SUNY
8. Application for membership is being looked at; would like to send the application to our lawyer for review

OLD BUSINESS:

1. TCS was supposed to set up Microsoft 365 this week
2. Year-end left over money amount will be ready for the next work session
3. Motion made by Sainclair, second by Griffith to change the work session to start at 6:30 pm on March 12. All Commissioners voted in favor and the motion passed unanimously.

NEW BUSINESS:

1. Motion was made by Heide, second by Sainclair to file for an extension to file the state report (to May 7th). All Commissioners voted in favor and the motion passed unanimously.

West Corners Fire District
Regular Meeting Minutes – February 19, 2025

2. Motion made by Heide, second by Griffith to allow Schroedel to be the administrator on the credit card account. All Commissioners voted in favor and the motion passed unanimously.
3. Motion made by Heide, second by Sainclair to approve station use for the IFO class to be held at station 1 on March 18, 20, 25, 27 and April 1, 3, 10, 22. All Commissioners voted in favor and the motion passed unanimously.
4. Motion made by Heide, second by Griffith to approve K. Rogers to take the self-rescue class which was to begin on Feb 17, but has been postponed. All Commissioners voted in favor and the motion passed unanimously.
5. Motion made by Heide, second by Griffith to submit the fire company membership application to our lawyer for review, with a cost not to exceed \$1,000. All Commissioners voted in favor and the motion passed unanimously.
6. Motion made by Heide, second by Griffith, to allow auxiliary members to be non-emergency drivers so they can respond to the scene with a small vehicle (providing one is available) rather than using their personal vehicles, and for the commissioners to be non-emergency drivers of all apparatus. Minimum of the same drivers training that the firefighters take will be required. All personnel must provide their driver license numbers to the board. All Commissioners voted in favor and the motion passed unanimously.
7. Motion made by Griffith, second by Heide, to allow the Chief to purchase 20 particulate hoods at a cost of \$2,180. All Commissioners voted in favor and the motion passed unanimously.
8. Motion made by Griffith, second by Heide to allow the Chief to purchase 3 sets of irons, one for each of the chief vehicles, at a cost of \$1,350. All Commissioners voted in favor and the motion passed unanimously.

Applications: None

Motion was made by Heide, second by Sainclair to adjourn the meeting at 8:54 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa, District Secretary
Electronically signed