

West Corners Fire District
Regular Meeting Minutes – December 17, 2025

Attending:

Commissioner Griffith
Commissioner Davis
Commissioner Heide
Commissioner Sinclair

M. Schroedel, Treasurer
B. Homa, Secretary
M. Loveland, Chief

Guests:

C. Loveland
M. Burts
M. Dean

Vice-Chairman of the Board Griffith called the Regular Meeting to order at 7:00 pm.

Motion was made by Heide, second by Sinclair to accept the minutes from the Regular Meeting held on November 19, 2025. It is also noted that at the work session on December 10th, a motion was made to enter into executive session at 8:44 pm and at 9:35 pm the session ended. All Commissioners voted in favor and the motion passed unanimously.

A resignation letter was read from Byron Reed. Motion made by Sinclair, second by Davis to accept this letter. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Mileage ace report for November
2. Financial reports for November
3. Insurance certificate for Nauti Dog Industries
4. Check for the grant money from Broome County
5. Ehrlich Report
6. Ehrlich Quotes for St 2 pest control/Vegetation at both stations
7. Aerial certification
8. Receipt for payment of school taxes
9. Empire Access contract
10. Resignation letter from Byron Reed

Treasurer's Report: Balances as of December 13, 2026

NBT Payroll Account	\$ 4,267.34
NBT Operating	\$ 30,163.45
NBT Repair Reserve Fund	\$ 45,588.67
NBT Account 2	\$ 11,572.71
NBT Grant Reserve	\$ 13,055.46
NBT Fire App Equip Reserve	\$ 393,248.30
NBT Building Reserve	\$ 534,698.51
NBT Fire Apparatus Acct 2	\$ 90,766.30
NBT Account 3	\$ 9,465.01
NBT Fire App/Equip Acct 3	\$ 211,766.03
NBT General Fund	\$ 167,653.38
M&T Operating	\$ 928.87
	\$ 1,513,174.03

- Treasurer's Report and Chief Mileage Report submitted to the Board.
- Broome County reimbursed the district for the PPE grant. \$20,000
- Auxiliary reimbursed the district for their share of the coffee maker. \$164.00
- Refund request submitted to Intuit for QuickBooks sales tax paid
- Budget Transfer motions:

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Decrease Building & Grounds by \$3,200 and increase District Assoc dues/subscriptions by \$1,500, Building & Grounds Maintenance by \$1,600, and EMS by \$100.

- Note: New Equipment is over budget: \$862.17

Motion made by Sainclair, second by Heide to accept the treasurer's report as given. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Heide, second by Sainclair to pay all the bills, check numbers 1791 to 1855. All Commissioners voted in favor and the motion passed unanimously.

Training:

1. Marc Loveland - Ice Water Rescue, starting 2/7, held in Broome County
2. Kyle Rogers - Rapid Intervention Crew, starting on 1/7/26, held in Onondaga County
3. Kyle Rogers - Ice Water Rescue, starting 2/7, held in Broome County
4. Davis Morais - BEFO, starting 1/12/26, held at West Corners Fire

Committee Reports:

1. Meeting with Delta Jan 9th at 9 am regarding gear washer installations
2. Emailed Nicole re: LOSAP and is working on information for us, she was invited to the company meeting in February. Heide is meeting with the company tomorrow night regarding points for LOSAP. A point system for the Fire Officers was presented.
3. Squad committee has not met, still working on specs. Sourcewell was contacted regarding meeting with us.
4. Evans serviced both boilers and NYS inspected the boilers. That inspection won't be due again for another 2 years.
5. Radiant heat system needs to be inspected, but Evans does not check those, they also do not check circulating pumps.

Fire Prevention: See attached report from November 2025

CHIEF:

1. The new reporting system
 - a. We are registered
 - b. Fire Station software is a registered company
 - c. Ready to move on 1/1/2026 (A. Kase will be handling this reporting)
2. LOSAP reporting
 - a. Fire Station Software
 - i. Should have a way to count Emergency calls by the end of the year
 - ii. Is working on training for 2026
3. Knox Box
 - a. All members have been programmed into the new boxes
 - b. Chief Boxes will be installed when Jack is off on Christmas break (by the end of the year)
4. DEC Grant
 - a. Need of Pants
 - b. New gloves instead of interior gloves
 - c. Eye protection
5. AFG Grant
 - a. Better fire hose
 - i. This would allow us to pump at a much lower PSI
 - b. Rope rescue gear

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6. Firefighter's damaged gear
 - a. Investigation

Requests:

1. To have access to the camera system along with a BOC member
2. Fire Police wish to purchase lights for their vehicles at a cost of \$700

Call Stats:

1. Fire 100% answered
2. EMS 42% answered

Total Hours:

1. 109 hours

New Engine Committee:

- Still working on specs as the Minoa is a base rig

COMPANY:

1. Elections were held:
President: Shannon Brookes
V-President: Charles Cox
Treasurer: Brian Haight
Board of Director: Kyle Rogers
Chief – Marcus Loveland
Asst. Chief 29-A – Mike Dean
Asst. Chief 29-B – Nick Steinhiser
Lieutenant – Alex Kase, Neal Haight
Board of Director – Kyle Rogers
2. Dinner Dance to be held at the Riverdale on February 21st

GUESTS: None

OLD BUSINESS: None

NEW BUSINESS:

1. Motion was made by Sainclair, second by Davis to decrease Building & Grounds by \$3,200 and increase District Assoc dues/subscriptions by \$1,500, Building & Grounds Maintenance by \$1,600, and EMS by \$100. All Commissioners voted in favor and the motion passed unanimously.
2. Motion was made by Davis, second by Sainclair to allow the fire police to purchase lights for their cars with money coming from fire police budget line. All Commissioners voted in favor and the motion passed unanimously.
3. Motion was made by Davis, second by Sainclair to appoint Daniel Griffith as the chairperson. All Commissioners voted in favor and the motion passed unanimously.
4. Motion was made by Heide, second by Sainclair to accept the Empire Access contract at a cost of \$90 a month, with the first 3 months free. All Commissioners voted in favor and the motion passed unanimously.
5. Motion was made by Sainclair, second by Heide to use Sanico as the supplier for maintenance supplies, and permission was given for the Treasurer to set up an account with them. All Commissioners voted in favor and the motion passed unanimously.

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6. Motion was made by Heide, second by Sainclair to set the Organizational Meeting for January 14th, at 6 pm, with the work session to follow immediately. All Commissioners voted in favor and the motion passed unanimously.
7. Motion was made by Sainclair, second by Heide to extend the terms of the Secretary, the Treasurer, the Chief and Assistant Chief's from January 1 to January 14, 2026. All Commissioners voted in favor and the motion passed unanimously.
8. Motion was made by Heide, second by Sainclair to accept the quote for pest control at station 2 at a cost of \$98.62 quarterly, vegetation control at station 2 at a cost of \$265 for a one-time application, and vegetation control at station 1 at a cost of \$450 for a one-time application. All Commissioners voted in favor and the motion passed unanimously.
9. Motion was made by Heide, second by Sainclair to approve all trainings requested by the Chief. All Commissioners voted in favor and the motion passed unanimously.
10. Motion was made by Sainclair, second by Heide to approve the submission of the DEC grant for pants, gloves and eye protection. It is a matching grant and our share will be \$3,500. All Commissioners voted in favor and the motion passed unanimously.
11. The Secretary and Treasurer request the purchase of a new mailbox that will allow us to retrieve the mail from the rear of the box so that we don't have to step out in the road to get the mail, especially when there are snow banks to deal with.
12. The Chief's access to the camera's will be discussed in January.

Motion was made by Sainclair, second by Davis to enter into executive session at 8:15 pm in order to discuss a personnel issue

Motion was made by Sinclair, second by Heide to return to regular session at 9:57 pm

Applications: None

Motion was made by Heide, second by Sainclair to adjourn the meeting at 9:59 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa, District Secretary
Electronically signed

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**West Corners
Fire Department**

**FPO Report
2025**



**Bureau of Fire Prevention
Monthly Incident Report
Nov-25**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	16		Endicott		2
E.M.S.	36		Endwell		
Error	1		Vestal		
Totals	53		West Endicott	1 (1)	
"On Duty"	0		Union Center		2 (2)
			Maine	2 (2)	2 (2)
			Newark Valley		
			Owego		1
			Campville		2
			Berkshire		
			East Maine		
			Glen Aubrey		
			Whitney Point		
			Apalachin		
			Silver Lake (PA)		
			Johnson City		

(#) indicates number of automatic mutual aid/standby calls

*BGM Airport