

West Corners Fire District
Regular Meeting Minutes – July 21, 2021

Attending:

C. Loveland B. Homa
N. Steinhiser C. Kratochvil
D. Griffith J. Hontz
M. Schroedel
R. Boyer

Guests:

J. Kratochvil
M. Heide
S. Grinnell
D. Thomas

Chairman of the Board Loveland called the Regular Meeting to order at 7:00 pm.

Motion was made by Griffith, second by Steinhiser to accept the minutes from the Regular Meeting held on June 16, 2021. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Fire Prevention report for June 2021
2. Copy of letter from Coughlin & Gerhart to auditor re: audit of 2020
3. Application of Z. Hoffman
4. Chief mileage reports
5. List of items needing repair
6. Certificate of Insurance – UE Schools
7. Certificate of Insurance – Spartan
8. Certificate of Insurance – Kovatch Mobile Equipment
9. Certificate of Worker's Comp – Allied Sign Co
10. Letter from McNeil & Co re: renewal regarding pollution coverage
11. Fire District Affairs for June & July
12. 2% Insurance Fund check from the state(\$7,241.49)
13. Copy of 2% check issued to company
14. Station use form for Ice Cream Social
15. Financial reports

Treasurer's Report:

The Treasurer reported the following balances:

Account 2 NBT	\$ 10,598.55
Account 3 NBT	\$ 8,651.39
Building Reserve Acct NBT	\$ 120,674.22
Fire App Equip Reserve 3 NBT	\$ 170,588.88
Fire App Equip Reserve NBT	\$ 436,513.50
Fire Apparatus Acct 2 NBT	\$ 58,832.81
General Fund NBT	\$ 306,024.77
Grant Reserve Acct NBT	\$ 11,968.33
NBT Operating	\$ 1,873.85
NBT Payroll Account	\$ 1,659.80
Operating	\$ 928.87
Repair Reserve Fund NBT	\$ 100.00
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	\$ 1,128,414.97

- Balance Sheet as of July 21, 2021
- P&L from 1/1/21 to 6/30/21
- Budget Vs Actual Dept side from 1/1/21 to 6/30/21
- Budget Vs Actual District side from 1/1/21 to 6/30/21

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- Various other reports to Commissioners only
- Received 2% check; will turn over to company
- Bank accounts were reconciled

Motion was made by Schroedel, second by Boyer to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Steinhiser to pay all bills from check number 5940 to 5981. All Commissioners voted in favor and the motion passed unanimously.

Training: None

Committee Reports:

1. Physicals are set up for Nov 8 & 9

Buildings & Grounds

1. Riley's has parts on order for vacuum cleaner
2. Overhead doors were reviewed as to what is needed. Really only some maintenance is needed. Weather stripping needs to be replaced and as well as some vertical stripping. West door has lots of rust; there is a door panel at station 2 that can replace the rusted panel if it fits. Will have Homer Gow Company do this maintenance work.
3. The old sign and concrete were removed today in preparation to the new sign being installed; next Friday (30th) is the install date.
4. T&B replaced the outlet in training room ceiling; therefore, Computer Shop can do what they need to do so the system is not inadvertently unplugged. They also put in 2 more outlets in the training room to get rid of the power strips.
5. Generator malfunctioned on Tuesday. They will be coming again on Friday to deal with it. The auto check needs to be disabled. T & B states they do generator installs and there should be grants available.
6. Town of Union can't do our parking lot at this time due to storm damage, but they will get to us as soon as they can to do some patching.
7. Pavlovich will be contacted to do the striping before the ice cream social. This had already been approved.
8. Last night there was no air in east offices as the coils were frozen up. Checked this morning and it was restarted and is now fine. Please don't turn down too low.

Fire Prevention: See attached for report from June 2021

Chief's Report:

1. Sent out notes from the work session
2. PM's all done and bills sent in. Small vehicles being done now.
3. Will be working with treasurer next week on budget
4. N. Haight has resigned as Asst. Chief. Recommends S. Grinnell be appointed up to finish his term

Company Report:

1. Doug's Fish Fry went well; made about \$800 profit
2. Blood Drive worked well in the training room. Next one to be held in August. Had 24 persons donating. We will be made the central location for the West Corners area.
3. Ice Cream Social August 19th from 5:30 – 8:30 pm
4. Company offered to pay up to \$1500 for ice machine

Guests: None

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Old Business:

1. Old tires needing disposal - After Hours gave their opinion that since the tires were 3 years old, they should be sold from between \$85 - \$100. They could be put out for the silent auction at the auxiliary garage sale.

New Business:

1. New ice machine was looked at with options of \$2,400 and \$2,760. Agreed to purchase the \$2,760 unit as it produces more ice. Motion made by Griffith, second by Schroedel to replace the ice machine at a cost not to exceed \$3,000 and allow the treasurer to issue a check upon purchase if needed. A member offered to install for free. All Commissioners voted in favor and the motion passed unanimously.
2. Budget work session set for September 1st, at 6:30 pm
3. M. Inman is moving out of the district and is asking if she could remain a member. It would have to be brought up to the company, although the auxiliary by-laws specifically say a member must be in the district or no more than 2.5 miles outside of the district.
4. Motion by Schroedel, second by Steinhiser to accept the resignation of N. Haight. He will still handle training and records as he currently does. All Commissioners voted in favor and the motion passed unanimously.
5. Motion made by Schroedel, second by Griffith to appoint S. Grinnell as Assistant Chief until the end of the current term. All Commissioners voted in favor and the motion passed unanimously.
6. Motion made by Schroedel, second by Boyer for the company to hold the ice cream social on Thursday, August 19th. (5:30 pm to 8:30 pm) All Commissioners voted in favor and the motion passed unanimously.
7. Motion made by Steinhiser, second by Schroedel to allow the Chief to get 4 flags and mounting brackets for the backs of the fire trucks. All Commissioners voted in favor and the motion passed unanimously.
8. Loveland inquired where the power snake is for cleaning the drains. No one knows where it could be.
9. There are brief cases that can be disposed of if no one wants one.

Applications:

The application of Zachary Hoffman, 7 S. Oak Ave., Endicott, was read. Motion was made by Griffith, second by Steinhiser to accept this application as read, pending receipt of his physical. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Boyer to adjourn the meeting at 8:03 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa
District Secretary

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**West Corners
 Fire Department**

**FPO Report
 2021**



**Bureau of Fire Prevention
 Monthly Incident Report
 Jun-21**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	14		Endicott		
E.M.S.	21		Endwell	1	
Error			Vestal		
Totals	35		West Endicott		
			Union Center	2 (2)	4 (4)
Engine 98			Maine	5 (5)	4 (4)
			Newark Valley	1	
			Owego		
			Campville		
			Berkshire		
			East Maine		
NFIRS submitted			Glen Aubrey		
			Apalachin		

cc Board of Fire Commissioners
 cc Chief

*BGM Airport