

West Corners Fire District
Regular Meeting Minutes – June 17, 2020

Attending:

M. Heide B. Homa
N. Steinhiser D. Thomas
C. Loveland
D. Griffith

Guests:

R. Boyer M. Schroedel
J. Singer D. Grinnell
R. Evans
E. Dean
J. Hontz

Chairman of the Board Heide called the Regular Meeting to order at 7:00 pm.

Motion was made by Loveland, second by Steinhiser to accept the minutes from the Regular Meeting held on May 20, 2020. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Certificate of Insurance - Picciano & Son
2. Treasurers report received via email
3. Email request from D. Thomas to void a check he will not be cashing
4. Updated district inventory listing
5. Updated 55-year plan based on gradient tax rate schedule
6. Quote from Homer C. Gow & Sons for door replacement at station 2
7. Quote from Preston Burns for repointing brick at station 1
8. Chief received correspondence from Excellus regarding an old claim from 2010
9. Balance Sheet/Profit & Loss/Budget vs Actual reports
10. Letter from Election Board re: station use
11. Letter from Workers Comp Board re: firefighter injury payments
12. Invitation to Fire District Mutual Policyholder's meeting in July
13. Letter from Coughlin & Gerhart re: CPA audit
14. Resignation as Commissioner from J. Walicke

Treasurer's Report:

The Treasurer reported the following balances:

Account 2 NBT	\$ 10,591.79
Account 3 NBT	\$ 8,645.67
Building Reserve Acct NBT	\$ 98,606.23
Fire App Equip Reserve 3 NBT	\$ 160,425.16
Fire App Equip Reserve NBT	\$ 275,224.93
Fire Apparatus Acct 2 NBT	\$ 48,807.14
General Fund NBT	\$ 374,777.27
Grant Reserve Acct NBT	\$ 11,961.85
NBT Operating	\$ 7,963.74
NBT Payroll Account	\$ 2,321.84
Operating	\$ 928.87
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	\$ 1,000,254.49

- Balance Sheet as of June 17, 2020
- Profit and Loss from January 1, 2020 to June 17, 2020
- 2020 Dept Budget VS Actual from January 1, 2020 through June 17, 2020

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- 2020 District Side Budget VS Actual from January 1, 2020 through June 17, 2020
- Bank accounts reconciled for May
- Request to void a check to D. Thomas
- CPA audit for Year 2019 is nearly completed
- District inventory updated
- Matt prepared draft of 30-year plan
- Cost projection of new apparatus purchase sent to Griffith & Loveland per their request from the work session
- Motion needs to be amended for year-end money to put in correct account

Motion was made by Loveland, second by Steinhiser to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Loveland, second by Steinhiser to pay all bills from check number 5430 to 5449. All Commissioners voted in favor and the motion passed unanimously.

Training: None

Committee Reports:

1. Before we repaint the brick, it must be washed down 3 days prior
2. Station 2 door quotes:
Binghamton Plate Glass – \$3,700 plus extra to paint doors
Homer Gow & Sons: \$2,650 for 2 doors, extra \$131 each to paint door, or extra \$263 each to paint the door and frame
Quote of \$100 each to paint the doors by Terenzi's Auto Body
3. Thomas injury from back in 2010 needs report that it is closed. Insurance taking care of it
4. Engine committee needs to have committee meeting to discuss the lawyer's recommendations

Fire Prevention: None

Chief's Report:

- Working to submit DEC grant for shirts, pants and goggles
- Building issues
 - FOB card(s) that don't work
 - Brush29 FOB card doesn't work.
 - Haven't checked all the other RIGs or trucks
 - RIG air is OOS, sent email regarding what the problem is
 - Rear garage door (Brush29) has been found open when nobody is in the building
 - The limit sensor (at the top) that detects when the door is completely down needs to be adjusted. Test for this is to wave a foot between the floor sensors and the door goes up. The door shouldn't go up when doing this. This door was worked on just recently, they need to come back out to adjust the limit sensor.
- RIG PM's are starting on June 22nd
- All batteries on the Scott Airpacks have been replaced per Scott schedule of every 6 months

Company Report:

1. Doug's Fish Fry on July 16th
2. B. DeVaul has resigned and become life member
3. S. Davis, auxiliary, read for second time and approved

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4. Ice Cream Social on August 20th

Guests: None

Old Business:

1. Motion made by Loveland, second by Griffith to amend the motion in new business #1 from May, to transfer the 2019 year-end money of \$68,407.92 from the general fund to the Fire App Equip Reserve NBT account. All Commissioners voted in favor and the motion passed unanimously.
2. Verizon packet needs to be sent to the lawyer
3. A meeting needs to be held to discuss the financing of the new engine

New Business:

1. Resignation of J. Walicke was put on hold until his wishes are defined more explicitly
2. Motion made by Loveland, second by Steinhiser to allow the company to use the parking lot July 16th for Doug's Fish Fry from 11 am – 6 pm. All Commissioners voted in favor and the motion passed unanimously. We need the certificate of insurance which will be provided next week.
3. Motion made by Loveland second by Steinhiser to allow the company to use the station for the ice cream social on August 20 from 5 pm - 8 pm. All Commissioners voted in favor and the motion passed unanimously.

Applications:

The application of Sharon Davis, for fire auxiliary was read. Motion was made by Loveland, second by Griffith to accept this application as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Griffith, second by Steinhiser to adjourn the meeting at 7:25 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa
District Secretary