

West Corners Fire District  
Regular Meeting Minutes – September 18, 2019

Attending:

M. Heide      B. Homa  
M. Schroedel   C. Kratochvil  
N. Steinhiser   D. Thomas  
C. Loveland  
J. Walicke

Guests:

J. Hontz

Chairman of the Board Heide called the Regular Meeting to order at 7:00 pm.

Motion was made by Schroedel, second by Steinhiser to accept the minutes from the regular meeting held on August 21, 2019. All Commissioners voted in favor and the motion passed unanimously.

**Communications:**

1. Insurance cards for all vehicles
2. Email from County election board re: Electronic Polling
3. Email from Burr re: billing
4. Email from FEMA re: grant reimbursement
5. J. Singer work sheet
6. Thank you from Joe Basil Chevrolet
7. Insurance policy updates
8. Email from Coughlin & Gerhart re: procurement policy

**Treasurer's Report:**

The Treasurer reported the following balances:

Account 2 NBT	\$	10,575.98
Account 3 NBT	\$	8,632.78
Building Reserve Acct NBT	\$	2,111.58
Fire App Equip Reserve 3 NBT	\$	154,682.59
Fire App Equip Reserve NBT	\$	214,566.90
Fire Apparatus Acct 2 NBT	\$	38,747.88
General Fund NBT	\$	262,958.39
Grant Reserve NBT	\$	254.46
NBT Operating	\$	9,487.05
NBT Payroll Account	\$	1,395.26
Operating	\$	928.87
	\$	704,341.74

- Balance sheets; Profit & Loss provided through Sept 19; check register through

West Corners Fire District  
Regular Meeting Minutes – September 18, 2019

Sept 19

- Followed up on FEMA grant; copy of email sent to FEMA dated Sept 7 with FEMA reply Sept 9 regarding reimbursement (Schroedel forwarded to Board on Sept 10)
- Sent email to Burr re: statement we received in August which was not our bill
- Mondorf & Fenwick wrapping 2018 audit
- Reconciled all accounts
- School taxes were paid & bill sent to Coughlin & Gerhart to forward to Verizon requesting reimbursement

Motion was made by Schroedel, second by Walicke to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Loveland, second by Schroedel to pay all bills from check number 5102 to 5143. All Commissioners voted in favor and the motion passed unanimously.

**Training:** None

**Committee Reports:**

1. Quotes for repointing 5,000 but contractor is booked solid for this year, to do next year.
2. Going to get quotes for rain gutters
3. Gear washing machine had issues and was repaired. Drain was clogged and fixed.
4. The brush truck 29 door opener failed, and has been repaired.
5. Made list of things would like to do in 2020: gutters, brick repointing, digital sign, generator, windows at both stations
6. Boiler was inspected at station 2
7. Ice maker to be cleaned & sanitized on Friday.
8. Hood system will be inspected on Friday
9. Insurance renewals were received from Bill VanGorder
10. A member had offered to do shoveling of sidewalks but is now unable; therefore Walicke/Heide/Steinhiser will try to handle. Salt will need to be purchased.
11. Proposed budget is prepared and needs voting on as well as the tax levy limit resolution
12. Engine committee will be starting soon

**Fire Prevention:** See attached for report from August

**Chief's Report:**

1. Ladder testing will be done tomorrow
2. Brush truck 29 going in for service
3. In the final stages of outfitting the new Chief's vehicles

West Corners Fire District  
Regular Meeting Minutes – September 18, 2019

**Company Report:**

1. Still looking for President, Vice President, Lieutenants, and a Captain
2. E. Dean returned to active status, as did H. Martinez

**Guests:** None

**Old Business:**

1. FEMA request for reimbursement has been completed per Heide. Schroedel requested hard copy of confirmation be provided.
2. Steinhiser looking at cameras which will read license plates, but The Computer Shop recommends high quality cameras that can read plates, but not as well as police vehicles due to the cost. Steinhiser will meet with him to see what is available at a reasonable cost and what we may need.

**New Business:**

1. Insurance cost for next year will be \$31,442.00. Motion was made by Walicke, second by Schroedel to accept this policy as presented. All Commissioners voted in favor and the motion passed unanimously.
2. Motion was made by Schroedel, second by Walicke to adopt the purchasing enablers. Motion was tabled until October meeting.
3. Vendor list will be provided to all of those that do any purchasing
4. Matt sent out the capital improvement plan which included a 55 year excel spread sheet. Motion was made by Schroedel, second by Walicke to formally update the capital improvement plan. All Commissioners voted in favor and the motion passed unanimously.
5. Resolution was offered by Steinhiser, second by Walicke to adopt the tax levy override limit. Resolution passed as per the roll call vote as follows: Heide: AYE, Schroedel: AYE, Steinhiser: AYE, Loveland: AYE, Walicke: AYE
6. Motion was made by Schroedel, second by Steinhiser to adopt the proposed budget. All Commissioners voted in favor and the motion passed unanimously.
7. Work starting on personal vehicle response policy.

**Applications:**

The application of John Davis, 901 Neal Road, Endicott, was read. Motion was made by Loveland, second by Walicke to accept this application as read, pending receiving his physical results. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Steinhiser, second by Walicke to adjourn the meeting at 8:08 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,  
Betty J. Homa, District Secretary

West Corners Fire District  
 Regular Meeting Minutes – September 18, 2019

**West Corners  
 Fire Department**

**FPO Report  
 2019**



**Bureau of Fire Prevention  
 Monthly Incident Report  
 Aug-19**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	11	3.9	Endicott		
E.M.S.	26	1.2	Endwell		
Error	0		Vestal		
<b>Totals</b>	<b>37</b>		West Endicott		
Engine 98	0		Union Center		
			Maine	4	
			Newark Valley		
			Owego		
			Campville		
			Berkshire		
			East Maine		
NFIRS submitted	9/4/2019		Whitney Point		