

West Corners Fire District
Regular Meeting Minutes – July 22, 2019

Attending:

M. Heide B. Homa
M. Schroedel C. Kratochvil
N. Steinhiser D. Thomas
C. Loveland

Guests:

R. Boyer
J. Walicke

Chairman of the Board Heide called the Regular Meeting to order at 7:00 pm.

Motion was made by Schroedel, second by Steinhiser to accept the minutes from the Regular Meeting held on June 25, 2019. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Certificate of Insurance Liability: UE Schools
2. Certificate of Insurance Liability: Kinsley Group
3. Certificate of Insurance Liability: Petcosky & Son's
4. Letter form McNeil & Co. re: coverage change
5. Titles for new Chief vehicles
6. Company request for Station 2 use for Dick's Open parking
7. Application: Nicholas Baranski

Treasurer's Report:

The Treasurer reported the following balances:

Account 2 NBT	\$	10,571.49
Account 3 NBT	\$	8,629.12
Building Reserve Acct NBT	\$	76,491.46
Fire App Equip Reserve 3 NBT	\$	247,935.21
Fire App Equip Reserve NBT	\$	214,384.78
Fire Apparatus Acct 2 NBT	\$	38,731.43
General Fund NBT	\$	313,710.51
Grant Reserve NBT	\$	16,248.98
NBT Operating	\$	3,490.10
NBT Payroll Account	\$	1,189.72
Operating	\$	8,071.70
	\$	<u>939,454.50</u>

- Reconciled accounts
- Met with finance committee on various topics
- Actual vs budgets January to June
- 2% 7142.83 money received, need authorization to cut check to company
- Waiting on the Town for tax info for assessments
- Working on budgets with finance
- 2018 books being audited

Motion was made by Schroedel, second by Steinhiser to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

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- Seal coating at Station 2 by Battaglini is done except for the striping, and the invoice needs to be received. Motion made by Schroedel, second by Steinhiser that when the invoice is received, and Heide is satisfied with the job, the invoice in the amount of \$2,270.00, can be paid by the Treasurer. All Commissioners voted in favor and the motion passed unanimously.
- Regarding First Choice Vehicle Safety for cabinets for Chief's vehicles, the lift gates were not provided so we will deduct \$150 from the bill. Motion made by Schroedel, second by Steinhiser authorize Treasurer to pay bill in amount of \$3,898.00. All Commissioners voted in favor and the motion passed unanimously.
- We received 2 bills from Air Cleaning Systems and 1 bill from Delta Engineering regarding the exhaust system. We need to determine if system is completed. Chair says that the system is complete but needs a little tweaking. Motion made by Schroedel, second by Steinhiser to pay Air Clean \$90,412.00, for the first bill and the second bill to return the bid bond in the amount of \$4,600.00. All Commissioners voted in favor and the motion passed unanimously.
Motion made by Schroedel, second by Steinhiser to pay the Delta invoice of \$1,150.00. All Commissioners voted in favor and the motion passed unanimously.
- Computer Shop security fob billing has not been received. There should be an invoice for the main system and an additional bill for the needed VPN. Motion made by Schroedel, second by Steinhiser to authorize the Treasurer to make payment upon receipt of the invoices. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Steinhiser pay all bills from check number 5024 to xxxx. All Commissioners voted in favor and the motion passed unanimously.

Training:

1. Goforth taking FAST class at West Corners

Committee Reports:

1. Working on the 2020 budget
2. Installation picnic was canceled; to be discussed at the work session
3. Incentive program was discussed

Fire Prevention: See attached for report from February, March, April and June

Chief's Report:

1. First rig dropped off for PM at Ward Apparatus, second rig should be going down tomorrow
2. 2 PC's purchased from Computer Shop
3. Working on re-boxing the tools on the rescue so it is easier to get to them
4. GFI switch could be popping out on rescue
5. Station 2 driveway nearly finished
6. Chief's vehicles came in today; delivered to Chillson's
7. Dash cam cameras on hold for time being for vehicles
8. County database reviewed for NFIRS reports
9. Discussed formally registering the Chief vehicles with DMV

Company Report:

1. Company President took leave of absence, and the Vice President resigned.
2. Doug's Fish Fry was a great success

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Guests:

1. J. Walicke is here as interested party for Commissioner

Motion by Schroedel, second by Loveland to go into executive session to discuss a personnel matter at 7:38 pm

Motion by Schroedel, second by Loveland to resume regular session at 7:58 pm

Old Business:

1. Station locks should be re-cored.
2. FEMA paperwork needs to be filled out for reimbursement for the exhaust grant. Heide will handle.
3. Loveland will check with the Town to try to get reimbursed for the picnic reservation.
4. We need to post the Tuesday night mini-work sessions on Grey Goose

New Business:

1. Motion by Loveland, second by Steinhiser to allow the company to use station 2 for parking for the Dick's open August 16th. All Commissioners voted in favor and the motion passed unanimously.
2. Motion by Schroedel, second by Steinhiser to authorize Treasure to remit the 2% money in the amount of \$7,142.83 to the company. All Commissioners voted in favor and the motion passed unanimously.
3. Motion made by Loveland, second by Steinhiser to approve all training requests. All Commissioners voted in favor and the motion passed unanimously.
4. Schroedel will order the mileage transponders for the new Chief vehicles.
5. Motion made by Steinhiser, second by Schroedel for the Western Broome Chief's Meeting at our station in August. All Commissioners voted in favor and the motion passed unanimously.

Applications:

The application of Nicholas Baranski, Endicott, was read. Motion was made by Steinhiser, second by Schroedel to accept this application pending the results of his physical. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Steinhiser, second by Schroedel to adjourn the meeting at 8:20 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J. Homa

Betty J. Homa
District Secretary

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**West Corners
 Fire Department**

**FPO Report
 2019**



**Bureau of Fire Prevention
 Monthly Incident Report
 Feb-19**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	10	4.9	Endicott		1 (E98)
E.M.S.	16	0.75	Endwell		1 (E98)
			Vestal		
Totals	26		West Endicott	1	
			Union Center	1	
Engine 98	0		Maine		
			Newark Valley		
			Owego		
			Campville	1	
			Berkshire		
			East Maine		

**West Corners
 Fire Department**

**FPO Report
 2019**



**Bureau of Fire Prevention
 Monthly Incident Report
 Mar-19**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	22	17.07	Endicott		1, (2 E98)
E.M.S.	21	1.94	Endwell		3
			Vestal	2	3
Totals	43		West Endicott	6	3
			Union Center		4
Engine 98	0		Maine	2	1
			Newark Valley	2	
			Owego		
			Campville		1
			Berkshire		
			East Maine		

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**West Corners
 Fire Department**

**FPO Report
 2019**



**Bureau of Fire Prevention
 Monthly Incident Report
 Apr-19**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	16	8.5	Endicott		
E.M.S.	22	1.87	Endwell		1
			Vestal		1
Totals	38		West Endicott	1	1
			Union Center		1
Engine 98	0		Maine	2	
			Newark Valley	2	
			Owego		
			Campville		
			Berkshire		
			East Maine		
			Whitney Point	1	

**West Corners
 Fire Department**

**FPO Report
 2019**



**Bureau of Fire Prevention
 Monthly Incident Report
 Jun-19**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	10	8.6	Endicott		
E.M.S.	17	2.2	Endwell	1	
Error	0		Vestal		
Totals	27		West Endicott		
			Union Center		
Engine 98	0		Maine	1	
			Newark Valley		
			Owego		
			Campville		
			Berkshire		
			East Maine		
			Whitney Point		

NFIRS submitted 7/11/19