

West Corners Fire District
Regular Meeting Minutes – April 11, 2019

Attending:

M. Heide B. Homa
M. Schroedel C. Kratochvil
N. Steinhiser D. Thomas

Guests:

R. Boyer

Chairman of the Board Heide called the Regular Meeting to order at 7:02 pm.

Motion was made by Schroedel, second by Loveland to accept the minutes from the Regular Meeting held on March 20, 2019. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Governmental Insurance Disclosure from NBT for WCFD
2. FOIL request from LexisNexis
3. Bill from Lourdes for a past workers comp injury
4. Service offer from VanBortel Chevrolet
5. Notice from NYSEG of change in supplier for gas and electric
6. Joyce Petkus re: candidate for AFSDNY Secretary
7. Certification from Petcosky of the fire protection system
8. Application for Julie Griffith, Kurtis Acker
9. Letter from J. Singer
10. Resolution for Security Improvements
11. Copy of letter to Verizon regarding refund for overpayment of taxes
12. ESIP offering illness policy
13. Letter form Town of Maine commissioner
14. Verizon check for yearly lease was received

Treasurer's Report:

The Treasurer reported the following balances:

Account 2 NBT	\$ 10,564.91
Account 3 NBT	\$ 8,623.75
Building Reserve Acct NBT	\$ 103,362.56
Fire App Equip Reserve 3 NBT	\$ 247,626.40
Fire App Equip Reserve NBT	\$ 214,117.76
Fire Apparatus Acct 2 NBT	\$ 38,707.30
General Fund NBT	\$ 356,681.51
Grant Reserve NBT	\$ 16,238.85
NBT Operating	\$ 6,175.72
NBT Payroll Account	\$ 1,778.04
Operating	\$ 928.87
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	\$ 1,004,805.67

- Balance sheet as of April 10, 2019
- Profit & Loss/Budget vs Annual of January through March for District & Department sides
- All savings accounts closed transferred to money market accounts
- CD's closed and made into money market accounts
- May need special meeting to pay bills since this meeting was held a week early, or to authorize finance committee to approve their payment

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Motion was made by Schroedel, second by Loveland to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Loveland to pay all bills from check number 4922 to 4958. All Commissioners voted in favor and the motion passed unanimously.

Training: None

Committee Reports:

Finance:

1. Letter to be sent to Verizon explaining their overpayment of the school/county taxes
2. After work session discussion, it is desired to perform the minor equipment repairs to the bathrooms. Repairs will be paid from year-end money
3. Security upgrade for keyless entry will be funded from a reserve account

Exhaust

1. Bids will be opened this Tuesday, April 16 at Delta engineering. Then we can award the bid and installation can begin.

Insurance

1. All insurance binders received
2. Cancer insurance form needs to be signed tonight and sent to the State

Building & Grounds:

1. Looking for quote from Century, however a new quote needs to be obtained since the scope of work has changed
2. Boyer mentioned a new electronic sign for out front, and that we may be exempt from the Town of Union specifications
3. Concern over UTV use; small committee will be formed to discover a simpler method of securing patients when transporting

Inspection dinner needs to be started. Schroedel has contacted the bureau heads and Auxiliary president to choose recipients of awards.

Fire Prevention: None

Chief's Report: None

Company Report:

1. Doug's Fish Fry on July 18th
2. E. Vought has resigned

Guests: None

Executive Session for personnel issue 7:27 pm

Regular session resumed at 8:12 pm

Old Business:

1. The firefighter that was medically ineligible last month has been cleared.
2. Bathroom – repair to be done under year-end money. GOW/Picciano submitted a bid of \$16,964; Accuracy construction submitted a bid of \$10,760. Accuracy Construction has the low bid. Motion made by Schroedel, second by Steinhiser to award bid to Accuracy Construction at cost as per their quote at \$10,760.00. All Commissioners voted in favor and the motion passed unanimously.

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3. Lawn care quotes were received from Greenskeeper at \$28 per cut station 1 and \$32 per cut station 2; Northern Scapes at \$40 per cut station 1 and \$42 per cut station 2. Motion Steinhiser, second Schroedel to award bid to Greenskeeper. All Commissioners voted in favor and the motion passed unanimously.
4. Motion was made by Schroedel, second by Steinhiser to authorize the company to obtain a dumpster from Taylor for the Chicken BQ. All Commissioners voted in favor and the motion passed unanimously.
5. J. Singer's refusal to be appointed as a board advisor was accepted. Both he and D. Thomas will be removed as board advisors.

New Business:

1. Resolution was offered by Schroedel, second by Steinhiser for The Expenditure of Funds from the "Building Reserve" Reserve fund for Security Improvements of Station 1 and 2. Second by Steinhiser. Roll call as follows:
AYE: Heide, Schroedel, Steinhiser, Loveland
NO: None
ABSTAIN: None
ABSENT: None
2. Motion was made by Schroedel, second by Loveland to authorize the finance commissioner to approve any bills that are necessary, or may incur late charges resulting from the early meeting this month. All Commissioners voted in favor and the motion passed unanimously.
3. Motion was made by Loveland, second by Schroedel to allow the company to use the station on July 18th for Doug's Fish Fry. All Commissioners voted in favor and the motion passed unanimously.
4. Schroedel will update a spreadsheet to reflect the costs of each project that is underway.

Executive session to discuss a personnel issue 8:26 pm

Regular session resumed at 8:38 pm

It was decided to suspend a member or 60 days, and per the Chief's recommendation, to suspend blue light privileges for the same time.

Applications:

The application of Julie Griffith, 541 Leon Drive, Endicott, was read. Motion was made by Schroedel, second by Loveland to accept this application as read, pending arson check. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Schroedel, second by Steinhiser not to accept the application of Kurtis Acker as a member of the company. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Steinhiser to adjourn the meeting at 8:47 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J. Homa

District Secretary

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**RESOLUTION AUTHORIZING THE EXPENDITURE
OF FUNDS FROM THE WEST CORNERS FIRE DISTRICT
“BUILDING RESERVE” RESERVE FUND
FOR SECURITY IMPROVEMENTS OF STATIONS 1 and 2**

NOW THEREFORE, the Board of Fire Commissioners of the West Corners Fire District, duly convened at a regular meeting on April 10, 2019, does hereby resolve as follows:

WHEREAS, the West Corners Fire District properly created, subject to permissive referendum, a type reserve fund pursuant to General Municipal Law § 6-g entitled “Building Reserve” and

WHEREAS, the Board of Fire Commissioners of the West Corners Fire District intends to use funds from the Building Reserve Fund to install a keyless entry system for interior and exterior doors at both stations within the district.

NOW THEREFORE, the Board of Fire Commissioners of the West Corners Fire District, duly convened, does hereby RESOLVE as follows:

1. The Fire District Treasurer is authorized to withdraw up to \$20,000 from the BUILDING RESERVE reserve fund for the costs of installing the keyless entry system.
2. Pursuant to General Municipal Law § 6-g, this resolution is subject to permissive referendum.

I, BETTY J. HOMA, do hereby certify that I am the Secretary of the West Corners Fire District, and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Board of Fire Commissioners of the West Corners Fire District on April 10, 2019. Said resolution was adopted by the following roll call vote:

Michael Heide	<u>yes</u>
Charles Loveland	<u>yes</u>
Matthew Schroedel	<u>yes</u>
Nicolas Steinhiser	<u>yes</u>

Dated: April 10, 2019

Betty J. Homa
Betty J. Homa, Secretary
West Corners Fire District

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