

West Corners Fire District
Regular Meeting Minutes – March 20, 2019

Attending:
M. Heide C. Kratochvil
M. Schroedel
N. Steinhiser
C. Loveland

Guests:
R. Boyer
J. Singer
M. Loveland

Chairman of the Board Heide called the Regular Meeting to order at 7:02 pm.

Motion was made by Loveland, second by Schroedel to accept the minutes from the Regular Meeting held on February 20, 2019. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Workers compensation policies
2. Receipt for State Report and State Report
3. Home Central Fireman's Mulch Sale during month of April
4. Verizon Wireless check and correspondence
5. United States Bankruptcy Court for District of Colorado
6. Certificate of completion C. Loveland Commissioner training
7. Signed contracts for electric and gas
8. Bid results fir the Chief vehicles
9. Delta Vehicle Exhaust Project
10. Security upgrades from The Computer Shop

Treasurer's Report:

The Treasurer reported the following balances:

NBT Fire App Equip Reserve	\$ 23,922.07
NBT Fire App Equip Reserve CD	\$ 190,092.36
NBT Fire App/Equip Acct 3	\$ 27,399.86
NBT Fire App/Equip Acct 3 Res CD	\$ 220,106.94
NBT Fire Apparatus Acct 2	\$ 31,698.45
NBT Fire Apparatus Acct 2 CD	\$ 7,003.40
NBT General Fund	\$ 358,465.29
NBT Grant Reserve	\$ 1,224.60
NBT Grant Reserve CD	\$ 15,007.29
NBT Operating	\$ 1,192.18
NBT Payroll Account	\$ 1,778.04
Operating	<u>\$ 928.87</u>
	\$ 1,001,317.26

Motion was made by Schroedel, second by Loveland to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

- Discussion held on Shield for Chief Thomas LaFrance Equipment invoice
- Discussion about clothing policy tabled for work session

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Motion was made by Schroedel, second by Loveland to pay all bills from check number 4891 to 4921. All Commissioners voted in favor and the motion passed unanimously.

Training:

Norm Davis:

- March 16th Fire Police & Education Seminar @ Montour Falls
- March 23 Training for Safety and Fire Police @ Cortlandville FD
- April 5 & 6 Fire Police Training Newburgh NY
- April 23rd Helicopter Landing Zone @ Lockheed Owego
- May 2-4 NY Police Convention @ Watertown

Mike Heide

- April 13-14 HazMat Seminar at the Fire Academy @ Montour Falls

Marc Loveland

- Trauma teaching Day March 30

Committee Reports:

1. Since D. Thomas is no longer a board advisor, J. Singer will consider it
2. The snowplow is back from being repaired. Most of the cost was covered under warranty.

Finance:

1. Reviewed year-end funds
2. Schroedel reviewed Verizon Wireless issues with their overpayment. We will issue them a refund.

Building & Grounds:

1. Odds and ends projects had been on hold at the station, the hold has now been lifted. J. Singer will capture the hours spent working on projects. Discussion held regarding insurance concerns and prevailing wage.
2. Met with the contractor on the bathrooms; won't be started until after the chicken BQ. Will be discussed at the next work session.
3. J. Singer will purchase floor mats for the district to replace the ones that were placed in the ladies room.
4. Building security project comes in around \$17,490 for fobbing doors and windows alarms. N. Steinhiser will write a statement of work so bids can be obtained.
5. Request for bids for the exhaust system was in the paper yesterday and is on the Town of Union website as well as the District website.
6. Waiting on bids for lawn service
7. Alarm and hood system needs to be inspected
8. Discussion held on the outside condition of Station 1 building and clean up

Insurance:

1. Cancer insurance paperwork is filled out and needs notarizing before it can be sent in.

Fire Prevention: None

Chief's Report:

1. Submitted a list of surplus items that can be disposed of
2. Chief vehicles are ordered. Met with vendor regarding lights and radios. Will need to purchase all 3 bands on the radio.
3. LED lights were installed on 29-1
4. Accountability committee has been formed to create a standard of all county fire departments. M. Loveland is serving on this committee.

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Company Report:

1. Dinner Dance is Saturday evening

Guests: None

Old Business:

1. Motion was made by Schroedel, second by Loveland to authorized treasurer to refund overpayment to Verizon Wireless. All Commissioners voted in favor and the motion passed unanimously.

New Business:

1. Board advised M. Loveland that gear needs to be pulled for one member until the physical issue from last month is resolved
2. Motion made by Schroedel, second by Loveland to have the Commissioners meet weekly on Tuesday nights from 6 to 6:30 pm in the Commissioner room, beginning in April. It will only be necessary for the Commissioners, the Chief and others as applicable to attend. An agenda on items to be discussed will be sent out. All Commissioners voted in favor and the motion passed unanimously.
3. Motion was made by Schroedel, second by Loveland to allow the Company to hold a Chicken BQ on May 4th. All Commissioners voted in favor and the motion passed unanimously.
4. Motion was made by Schroedel, second by Loveland to allow the Company to hold a garage sale on May 4th. All Commissioners voted in favor and the motion passed unanimously.
5. Motion made by Schroedel, second by Loveland to declare all items as surplus as per the Chief's list. To be decided on how to dispose of them. All Commissioners voted in favor and the motion passed unanimously.
6. Motion was made by Schroedel, second by Loveland to dispose some of the items via silent auction to be held at the Chicken BQ. All Commissioners voted in favor and the motion passed unanimously.
7. M. Schroedel will not be able to attend the April meeting.

Applications: None

Motion was made by Schroedel, second by Loveland to adjourn the meeting at 8:21 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J. Homa

District Secretary