

West Corners Fire District  
Regular Meeting Minutes – January 20, 2019

Attending:

M. Heide      B. Homa  
M. Schroedel   C. Kratochvil  
C. Loveland    D. Thomas

Guests:

J. Hontz  
M. Loveland

Chairman of the Board Heide called the Regular Meeting to order at 7:03 pm.

Motion was made by Schroedel, second by Loveland to accept the minutes from the Regular Meeting held on January 16, 2019. All Commissioners voted in favor and the motion passed unanimously.

**Communications:**

1. Notice from Broome County elections of station use required for public voting
2. Copy of paid tax bill for county taxes
3. Notice of address change for Fire Districts of NY Mutual Insurance
4. Association of Fire Districts proposed by law change
5. Gas/Electric pricing quotes from William Wallick
6. Notice from Lourdes of individual no longer medically qualified
7. Application of Amber DePue
8. Notice of Annual meeting of Association of Fire Districts May 2
9. Delta agreement for exhaust mitigation
10. Email from O. Blaise regarding we have not received a check for the Town and County taxes that we paid
11. Email resignation from V. Fiacco

**Treasurer's Report:**

The Treasurer reported the following balances:

NBT Account 2	\$ 1,556.26
NBT Account 2 CD	\$ 9,004.38
NBT Account 3	\$ 1,616.99
NBT Account 3 CD	\$ 7,003.01
NBT Building Reserve	\$ 3,278.12
NBT Building Reserve CD	\$ 80,038.89
NBT Fire App Equip Reserve	\$ 3,921.70
NBT Fire App Equip Reserve CD	\$190,092.36
NBT Fire App/Equip Acct 3	\$ 2,649.46
NBT Fire App/Equip Acct 3 Res CD	\$220,106.94
NBT Fire Apparatus Acct 2	\$ 1,198.42
NBT Fire Apparatus Acct 2 CD	\$ 7,003.40
NBT General Fund	\$ 78,269.60
NBT Grant Reserve	\$ 1,224.56
NBT Grant Reserve CD	\$ 15,007.29
NBT Operating	\$ 2,057.04
NBT Payroll Account	\$ 680.12
Operating	\$ 928.87
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	\$625,637.41

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- A stop payment was issued for the MES check written in December
- CD's renewed for various accounts
- Working on year-end items
- Balance sheet; profit & loss provided through Feb 20

Motion was made by Schroedel, second by Loveland to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

There was a bill received from Calleo for a personalized job shirt. Upon discussion decided it was a good idea as it is instant identification.

Motion was made by Schroedel, second by Loveland to pay all bills from check number 4850 to 4890. All Commissioners voted in favor and the motion passed unanimously.

**Training:**

1. Wildland firefighting S130/190: Goforth, Gehl
2. BEFO: Ostanek (starts 6/4 at West Windsor Fire)
3. Compressed Natural Gas Transportation Emergencies: Heide, Steinhiser, Thomas (starts 3/9 at Chenango Fire)
4. Smoke divers: Goforth, and Travis as an alternate (starts 4/15 at Vestal training site)
5. Commissioners conference in May: Heide

**Committee Reports:**

1. Finance
  - CC Card and procurement policies are being worked on. The policies will be sent to the lawyer and the CPA to see if they have any issues with them.
  - Met to review year-end monies
2. Insurance
  - Received bill for cancer insurance
  - Workers comp questionnaire completed, waiting for billing
3. Working on security system and bathrooms

**Fire Prevention:** See attached for report from January 2019

**Chief's Report:**

1. Funding through 911 for new radios. Will lease to own.
2. Sent letter to Gardner in support of the new radio program
3. Met with phone rep on a problem with the new router
4. Many classes being held, wanted to be sure it was ok to use EMS vehicle
5. Rob Holmes, 1<sup>st</sup> net program through AT&T, to provide radio access as high priority.
6. Projects working on – LED headlights for 29-1, computer upgrades, gas meter hardware, dash cams, and needs to order toner using district credit card
7. LaFrance was bought out, company now called Ward Apparatus, our account was carried over to the new company

**Company Report:**

1. Chicken BQ and garage sale to be held on May 4th
2. Dinner dance March 23 at Riverdale

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**Guests:** None

**Old Business:**

1. The fuel cards received have been received from Mirabito. They will be distributed to J. Hontz, D. Thomas, M. Loveland and M. Heide. Paperwork was received about placing restrictions on purchases on the cards. It was decided that the cards will only be allowed to purchase gasoline. Motion was made by Schroedel, second by Heide to restrict the cards to gasoline purchases only. All Commissioners voted in favor and the motion passed unanimously.
2. Motion was made by Schroedel, second by Loveland to authorize the Chief to procure the purchase 2 Chief's vehicles.  
Roll call vote as follows: Loveland – aye; Heide – aye; Schroedel - aye

**New Business:**

1. Motion was made by Schroedel, second by Loveland to allow the county election board to use station on June 25 & November 5.
2. Motion made by Schroedel, second by Loveland to enter into a 2 year contact with Empire for natural gas and electricity. Mr. Wallick will generate the contracts. Contracts will be signed by Schroedel. All Commissioners voted in favor and the motion passed unanimously.
3. Heide wishes to attend the 2019 Annual Meeting of the Association of Fire Districts of the State of NY, May 2-4 in Albany. Motion made by Matt, second by Chas to allow him to register for the meeting. All Commissioners voted in favor and the motion passed unanimously.
4. Motion was made by Schroedel, second by Loveland to allow purchase of LED headlights for engine 29-1. All Commissioners voted in favor and the motion passed unanimously.
5. SSL security and posting of the minutes on the website will be looked into by Thomas. Motion was made by Schroedel, second by Loveland to authorize to implement SSL on our website. All Commissioners voted in favor and the motion passed unanimously.
6. Motion was made by Schroedel, second by Loveland to accept the resignation of V. Fiacco. All Commissioners voted in favor and the motion passed unanimously.
7. Motion was made by Loveland, second by Schroedel to appoint D. Thomas as technology officer and to appoint J. Singer as board advisor. Thomas will be taken off as board advisor. All Commissioners voted in favor and the motion passed unanimously.
8. Motion was made by Schroedel, second by Loveland to sign contract with Delta for the management of the exhaust mitigation system. All Commissioners voted in favor and the motion passed unanimously.
9. Motion was made by Schroedel, second by Loveland to renew both workers comp policies with VFBL. All Commissioners voted in favor and the motion passed unanimously.
10. Schroedel asked if there is any equipment that can be disposed of at the BQ garage sale. Chief's will look and let us know.
11. Schroedel requested online access to the credit card.
12. Motion was made by Schroedel, second by Loveland to allow M. Loveland, J. Hontz, and J. Singer to acquire district credit cards. All Commissioners voted in favor and the motion passed unanimously.

**Applications:**

The application of Amber DePue, 114 Boswell Hill Road, Endicott, was read. Motion was made by Loveland, second by Schroedel to accept this application as read. All Commissioners voted in favor and the motion passed unanimously.

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Motion was made by Schroedel, second by Loveland to adjourn the meeting at 8:06 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,  
*Betty J Homa*  
District Secretary

**West Corners  
Fire Department**

**FPO Report  
2018**



**Bureau of Fire Prevention  
Monthly Incident Report  
Jan-19**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	11	9.25	Endicott	0	1
E.M.S.	31	3	Endwell		
			Vestal		
<b>Totals</b>	<b>42</b>		West Endicott	1	
			Union Center	1	
Engine 98	0		Maine	1	
			Newark Valley		
			Owego		
			Campville		
			Berkshire		
			East Maine	1	