

West Corners Fire District
Regular Meeting Minutes – October 15, 2019

Attending:

M. Heide B. Homa
M. Schroedel C. Kratochvil
N. Steinhiser D. Thomas
C. Loveland
J. Walicke

Guests:

J. Hontz
T. Tammaro

Chairman of the Board Heide called the Regular Meeting to order at 7:00 pm.

Motion was made by Schroedel, second by Loveland to accept the minutes from the Regular Meeting held on September 18, 2019. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Walicke to accept the minutes from the Budget Hearing held on October 15, 2019. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Letter from Broome County Elections re: general election in November
2. Letter from Town of Union re: acceptance of our proposed budget
3. Certificate of Insurance from Mirabito
4. Certificate of Insurance from Culligan
5. Second request from LexisNexis for accident report
6. Contract from Vestal Training Site
7. Email from the company requesting personnel changes on the website
8. Copy of workers comp for injured firefighter
9. Receipt from the state for submission of the Tax Cap Form
10. Draft of 2018 CPA audit
11. Email from Lourdes re: blood work

Treasurer's Report:

The Treasurer reported the following balances:

Account 2 NBT	10,578.15
Account 3 NBT	8,634.55
Building Reserve Acct NBT	2,112.01
Fire App Equip Reserve 3 NBT	154,746.16
Fire App Equip Reserve NBT	214,655.08
Fire Apparatus Acct 2 NBT	38,755.84
General Fund NBT	252,064.81
Grant Reserve Acct NBT	254.51
NBT Operating	2,514.16
NBT Payroll Account	1,498.48
Operating	<u>928.87</u>
	\$686,742.62

- Reconciled all accounts
- Provided check register through Oct 9th

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- Profit and Loss report provided
- Verizon wireless check for taxes received, however we were shorted
- Bill Fenwick reviewed 2018 audit
- Contacted Burr Trucking and our account is at zero balance
- No Info on FEMA refund status received, check has not received yet

Motion was made by Schroedel, second by Loveland to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Steinhiser to pay all bills except for a B&H bill, from check number 5144 to 5182. All Commissioners voted in favor and the motion passed unanimously. The bill for B&H in amount of \$898, this bill will be paid personally by the Chief.

Training:

1. C. Ostanek - IFO class beginning on Oct 26th at 5 Mile Point

Committee Reports:

1. Duffy did not show to do air hood cleaning, they will be on contacted again. Walicke has offered to clean and sanitize the ice maker.
2. CFE to look at roof at Station 2
3. Sent out quotes for cameras to Computer Shop, and 2 other vendors
4. Finance committee completed budget and hearing
5. Schroedel will be sending a letter to Verizon regarding their underpayment
6. Insurance form submitted for injured firefighter

Fire Prevention: See attached for report from September

Chief's Report:

1. PM's all complete
2. Aerial still needs testing in November as well as the Hurst tool and e-tools
3. Air packs checked out ok, but some had batteries that were leaking which is a design flaw. Chief requests that a letter be sent to the manufacturer.
4. Several computers need to be moved out of the training room
5. Enhanced Mutual aid agreement has been put into place taking effect on November 1st
6. Mutual aid training to begin soon, and then will try to do some training on a quarterly basis.

Company Report:

1. On Sunday Tom Tamaro was invited to Campville Fire to receive check from John Scott's wife. They wanted to recognize the companies that participated in his funeral. Check was given to the company treasurer; it is believed to be \$500.
2. Truck or Treat to be held October 31st from 5:30 pm to 7:30 pm, permission to use station 1 is requested

Guests: None

Old Business:

1. Motion was made by Schroedel, second by Steinhiser to adopt Procurement Policy and enablers. All Commissioners voted in favor and the motion passed unanimously.
2. Sexual harassment training needs to be completed.
3. Discussion was held on accepting physicals from an outside source (employer/personal)

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4. The Computer Shop provided a quote of \$4,992 for station 1 security system. This includes a DVR 16 unit/13 cameras/2 – 6 TB hard drives/cabling and PC. Quote for Station 2 is \$2,291.50 for a DVR /5 cameras/1 – 6TB hard drive. Two other companies were unresponsive in quoting. Money would come out of Building & Grounds Improvements.
5. Beginning Oct 9th – we need proof of completion of Sexual Harassment classes being taken by contractors that we employ. A letter should be sent to all of our vendors requesting proof.
6. Lights on the old Chief car need upgrades so that they are the same as the new vehicles. Quote is \$3,305. Motion made by Steinhiser, second by Walicke to have Lights & Sirens install the upgrades at a cost not to exceed \$3,500. Money to come from apparatus repair. All Commissioners voted in favor and the motion passed unanimously.
7. Heide to obtain proof of FEMA reimbursement. The Chief confirms that his contact (Tom) says that our request is received and in the works. Heide will print out a pdf copy of the request.

New Business:

1. Resolution to Override real property tax cap for the 2020 budget was offered by Schroedel, second by Steinhiser. Resolution passed as per the roll call vote as follows: Heide: AYE, Schroedel: AYE, Steinhiser: AYE, Loveland: AYE, Walicke: AYE
2. Resolution to Approve the Final Budget for 2020 was offered by Schroedel, second by Steinhiser. Resolution passed as per the roll call vote as follows: Heide: AYE, Schroedel: AYE, Steinhiser: AYE, Loveland: AYE, Walicke: AYE
3. Motion for company for truck or treat Oct 31st.
4. Motion made by Schroedel, second by Steinhiser to accept the 2018 Audit
5. Motion for T. Tammaro asst. Chief Schroedel. Steinhiser
6. Discussed issues we are having with Culligan, and should consider purchasing our own unit.
7. Motion made by Schroedel, second by Steinhiser, to approve the C. Ostanek training IFO class beginning Oct 26th in 5 Mile Point. All Commissioners voted in favor and the motion passed unanimously.
8. Motion made by Loveland, second by Walicke to accept the Vestal Training Site contract and pay the bill. All Commissioners voted in favor and the motion passed unanimously.
9. Motion made by Schroedel, second by Steinhiser to pay the B&H camera bill that the Chief said he was going to pay. All Commissioners voted in favor and the motion passed unanimously.
10. A resolution was offered by Schroedel, second by Foster to set the annual District voting date as December 10, 2019 from 6 – 9 pm. The resolution passed with the roll call vote:
Voting AYE: Heide, Schroedel, Steinhiser, Loveland, Walicke
Voting NO: None
ABSTAIN: None

Applications: None

Motion was made by Heide, second by Schroedel to adjourn the meeting at 8:23 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J. Homa
District Secretary

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**West Corners
 Fire Department**

**FPO Report
 2019**



**Bureau of Fire Prevention
 Monthly Incident Report
 Sep-19**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	9		Endicott		
E.M.S.	19		Endwell		1
Error	0		Vestal		1
Totals	28		West Endicott		1
			Union Center		1
Engine 98	0		Maine		
			Newark Valley		
			Owego		
			Campville	1	
			Berkshire		
			East Maine		
			Whitney Point		
NFIRS submitted	10/17/2019				

cc Board of Fire Commissioners
 cc Chief

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WEST CORNERS FIRE DISTRICT

RESOLUTION #1: Override real property tax cap for the 2020 budget

WHEREAS, the Board of Fire Commissioners of the West Corners Fire District must adopt a proposed budget for 2020 and estimate the fund balances in preparation for the annual fire district budget hearing and did so in preparation for the budget hearing, and

WHEREAS, the Board of Fire Commissioners of the West Corners Fire District held the annual fire district budget hearing on notice to the public on October 15, 2019, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget on October 15, 2019 at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district and fire department for fiscal year 2020 cannot be supported by a budget that would comply with the real property tax cap established pursuant to Section 3-c of the General Municipal Law as the proposed budget for 2020 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2.00% increase in said tax levy; and

WHEREAS, Section 3-c of the General Municipal Law provides as follows:

A local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, not including any levy necessary to support the expenditures pursuant to subparagraphs (i) through (iv) of paragraph g of subdivision two of this section, only if the governing body of such local government first enacts, by a vote of sixty percent of the total voting power of such body, a local law to override such limit for such coming fiscal year only, or in the case of a district or fire district, a resolution, approved by a vote of sixty percent of the total voting power of such body, to override such limit for such coming fiscal year only.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves a determination to override the real property tax cap for the 2020 budget only in order to permit an annual real property tax levy that will exceed the real property tax cap permitting only a 2.00% increase in said tax levy and result in a final annual fire district budget in the amount of \$453,384.20, and

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Chairperson Heide: AYE
Commissioner Schroedel: AYE
Commissioner Steinhiser: AYE
Commissioner Loveland: AYE
Commissioner Walicke: AYE

The resolution was thereupon duly declared to have been adopted.

Dated: Endicott, NY
October 16, 2019

WEST CORNERS FIRE DISTRICT

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RESOLUTION #2: Approve Final Budget for 2020

WHEREAS, the Board of Fire Commissioners of the West Corners Fire District must adopt a proposed budget for 2020 and estimate the fund balances in preparation for the annual fire district budget hearing and did so in preparation for the budget hearing, and

WHEREAS, the Board of Fire Commissioners of the West Corners Fire District held the annual fire district budget hearing on notice to the public on October 15, 2019, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget on October 15, 2019 at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district and fire department for fiscal year 2020 cannot be supported by a budget that would comply with the real property tax cap established pursuant to Section 3-c of the General Municipal Law as the proposed budget for 2020 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2.00% increase in said tax levy; and

WHEREAS, Section 3-c of the General Municipal Law provides as follows:

A local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, not including any levy necessary to support the expenditures pursuant to subparagraphs (i) through (iv) of paragraph g of subdivision two of this section, only if the governing body of such local government first enacts, by a vote of sixty percent of the total voting power of such body, a local law to override such limit for such coming fiscal year only, or in the case of a district or fire district, a resolution, approved by a vote of sixty percent of the total voting power of such body, to override such limit for such coming fiscal year only.

WHEREAS, previously at this meeting this board of fire Commissioners passed a resolution to override the real property tax cap for the 2020 Budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the Final Budget for the West Corners Fire District for 2020 attached hereto and made a part hereof in the amount of \$453,384.20.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Chairperson Heide: AYE
Commissioner Schroedel: AYE
Commissioner Steinhiser: AYE
Commissioner Loveland: AYE
Commissioner Walicke: AYE

The resolution was thereupon duly declared to have been adopted.

Dated: Endicott, NY
October 16, 2019