

West Corners Fire District
Regular Meeting Minutes – December 20, 2023

Attending:

Commissioner Loveland
Commissioner Griffith
Commissioner Schroedel
Commissioner Davis
Commissioner Heide

B. Homa, Secretary
C. Kratochvil, Treasurer
N. Haight, Chief

Guests:

B. Reed
D. Grinnell
J. Singer
M. Loveland

Chairman of the Board Loveland called the Regular Meeting to order at 7:00 pm.

Motion was made by Heide, second by Davis to accept the minutes from the Regular Meeting held on November 15, 2023. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. All November bank statements received
2. Chief Mileage reports for November
3. Financial reports [see details in Treasurer's report]
4. Copy of signed contract with Brindlee Mountain
5. Bill Summary for Cancer Benefit Program 2024 indicates coverage for both "Interior" and Exterior" firefighters
6. Email received confirming the insurance carrier will be filling the Annual Claims Report EOSB-210.8C on our behalf
7. School tax reimbursement check from Verizon Wireless
8. Letter from FEMA re: grant application denial
9. Application of Alexis Romanowski and Michael Romanowski
10. Email from Delta – Open items list re: generator
11. Contract for Colliers Engineering & Design
12. Check from Broome County re: general election voting
13. Station use: auxiliary craft fair, Nov 2, 2024
14. Station use: company Doug's Fish Fry, May 23, 2024

Treasurer's Report:

The Treasurer reported the following balances:

NBT-Account 2	\$ 10,869.24
NBT-Account 3	\$ 8,872.36
NBT-Building Reserve Acct	\$297,626.12
NBT-Fire App Equip Reserve	\$ 44,714.51
NBT-Fire App Equip Reserve 3	\$180,081.73
NBT-Fire Apparatus Acct 2	\$ 65,446.04
NBT-General Fund	\$202,337.16
NBT-Grant Reserve Acct	\$ 12,273.98
NBT-Repair Reserve Fund	\$ 15,445.13
NBT Operating	\$ 1,478.78
NBT Payroll Account	\$ 3,222.44
Operating-NBT	\$ 256.73
Operating M&T Bank	\$ 928.87
	\$843,553.09

- Balance sheet as of December 20, 2023

West Corners Fire District
Regular Meeting Minutes – December 20, 2023

- P&L from January 1, 2023 to November 30, 2023
- Budget vs Actual Department side from January 1, 2023 through November 30, 2023
- Budget vs Actual District side from January 1, 2023 through November 30, 2023
- Balance sheet as December 20, 2023 for Federal Account
- P&L from June 20, 2023 through November 20, 2023 for Federal Account
- Bank accounts reconciled for month of November 2023
- Met with Finance Committee to review various items
- Received reimbursement from Town of Union for Generator Project Application Number 4 invoice
- Requesting budget transfers to be authorized

Motion was made by Schroedel, second by Davis to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Griffith, second by Heide to pay all bills from the NBT account, check numbers 7046 to 7096 and the bill from the Federal Account, on check number 1004. All Commissioners voted in favor and the motion passed unanimously.

Training: None

Committee Reports:

Finance Committee:

1. Heide and Schroedel attended the Town of Union hearing on the Real Property tax exemption and also spoke at the UE School Board asking for them to consider adoption of the exemption. We will need the listing of eligible firefighters so that list can be approved at the organizational meeting.
2. We need to look at stipends for training.
3. State offering \$25 million in grants, application due in April

Building & Grounds:

1. Generator has been installed. Received listing of things from Delta that need completion. Many things were damaged when the generator was initially started: Sure power to rigs don't work, ladder pelican light chargers smoked, overhead doors transformers burned out, battery conditioners on three rigs damaged, and other damage may still be discovered.
2. The simplex panel is shot. That transformer is not made anymore. Quote is being obtained for panel replacement.

Motion made by Heide, second by Davis to adjourn the meeting at 7:30 pm for generator training with Matco.

Motion was made by Heide, second by Schroedel to resume the meeting resumed at 8:24 pm

Insurance: None

Fire Prevention: November report attached

Chief's Report:

1. Needs to replace tires on the rescue. One estimate is around \$4,000. Looking to get another quote
2. A new step on the new engine will be around \$300; labor to be done in house
3. Would like to purchase the E-draulic tools
4. Year-end spending – he wishes to purchase 4 sets of PPE & helmets, around \$2,100.

West Corners Fire District
Regular Meeting Minutes – December 20, 2023

5. Raspberry Pi's needed for the IAR monitors. TCS has lent us a set to verify that will resolve the problem with the monitors on the apparatus floor.

Company Report:

1. Officers for 2024
Fire Chief - Neal Haight
Assistant Chiefs - Mike Dean & Marcus Loveland
Fire Captains - Nick Steinhiser & Mike Heide
Fire Lieutenants - Tom Tamaro & Dylan Tennant
EMS Captain - Eric Dean
EMS Lieutenant - Mary Taylor
Fire Police Captain - Steve Brandt
Fire Police Lieutenant - Norm Davis
Company President - Deb Grinnell
Vice-President - Mary Taylor
Treasurer - Eric Dean
Secretary - Vacant
Board of Director - Mike Heide

Guest Comments: None

Old Business:

1. Motion was made by Heide, second by Griffith to lower price on Engine 29-2 to \$19,900. All Commissioners voted in favor and the motion passed unanimously.
2. Motion was made by Heide, second by Schroedel to accept the Colliers Engineering Contract for the engineering study of station 1. The cost will be \$13,000 with payment to come from Building & Grounds Improvements. All Commissioners voted in favor and the motion passed unanimously.
3. Schroedel will be sending in the applications for the remaining vehicles licenses.
4. AT&T hotspots to be replaced
5. Physicals were reviewed; listing provided to Chief and the Board. A member has had his personal insurance charged for the blood work. The Secretary will contact Lourdes for correction.
6. District voting was on December 12th; Byron Reed won the five-year term.

New Business:

1. TCS was asked to provide training on the camera and fob system in January.
2. Quotes were received from TCS for a new laptop for the department. A Dell Latitude model 5530 is \$949.99; a Latitude 5540 is \$1279.99. Motion was made by Schroedel, second by Griffith to purchase the Dell Latitude for use by Chief Officers at a cost of \$949.99. All Commissioners voted in favor and the motion passed unanimously.
3. Motion was made by made by Schroedel, second by Griffith to pay the TCS computer invoice upon receipt of the new computer. All Commissioners voted in favor and the motion passed unanimously.
4. Motion was made by Heide, second by Schroedel to use 2023 & 2024 money to purchase the e-tools for approximately \$31,000. All Commissioners voted in favor and the motion passed unanimously.
7. Motion was made by Loveland, second by Heide to set the Organizational Meeting for January 10th at 6:30 pm. All Commissioners voted in favor and the motion passed unanimously.
8. Motion was made by Schroedel, second by Davis to appoint Treasurer Kratochvil, Secretary Homa, Chief Neal Haight, Assistant Chief Marc Loveland as maintenance and

West Corners Fire District
Regular Meeting Minutes – December 20, 2023

Assistant Chief Dean as training for a term from January 1st through January 10th. All Commissioners voted in favor and the motion passed unanimously.

9. Motion was made by Griffith, second by Heide to appoint M. Schroedel as Interim Chair from January 1st through January 10th. All Commissioners voted in favor and the motion passed unanimously.
10. Motion was made by Griffith, second by Heide to purchase a new Simplex box as soon quotes are received, with the price not to exceed \$10,000. All Commissioners voted in favor and the motion passed unanimously.
11. Motion was made by Schroedel, second by Loveland to make the following budget transfers:
 - Decrease Department Conventions budget \$16.00 and increase Fire Prevention Budget \$16.00
 - Decrease Conferences budget \$1,140.00 and increase Payroll & Payroll Taxes budget \$918.00 / increase Postage budget \$20.00 / increase Internet budget \$202.00All Commissioners voted in favor and the motion passed unanimously.
12. Motion was made by Griffith, second by Loveland to approve station use by the Auxiliary to hold Craft fair on Nov 2nd, 2024. All Commissioners voted in favor and the motion passed unanimously.
13. Motion was made by Griffith, second by Loveland to allow the Company to host Doug's Fish Fry on May 23rd, 2024. All Commissioners voted in favor and the motion passed unanimously.
14. NYSEG requested contact info in case we need to be contacted for inclement weather. The Chief and Treasurer will be listed.
15. Thank you was extended to Loveland for his service to the board over the last 5 years.

Applications:

1. Motion was made by Schroedel, second by Davis to provisionally accept the auxiliary application of Michael Romanowski, pending physical results, which must be received by the next Board meeting. All Commissioners voted in favor and the motion passed unanimously.
2. Motion was made by Griffith, second by Schroedel to provisionally accept the auxiliary application of Alexis Romanowski, pending physical results, which must be received by the next Board meeting. All Commissioners voted in favor and the motion passed unanimously.
3. Motion was made by Griffith, second by Schroedel to rescind the provisional membership of Karlie Adams until a physical is obtained. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Heide, second by Davis to adjourn the meeting at 9:11 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa, District Secretary

West Corners Fire District
Regular Meeting Minutes – December 20, 2023

**West Corners
Fire Department**

**FPO Report
2023**



**Bureau of Fire Prevention
Monthly Incident Report
Nov-23**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	19	11	Endicott		
E.M.S.	24	0.8	Endwell	1	2 (2)
Error			Vestal		2 (2)
Totals	43		West Endicott	2	
			Union Center	1 (1)	5 (5)
Engine 98			Maine	4 (4)	5 (5)
			Newark Valley		
			Owego		
			Campville		
			Berkshire		
			East Maine		
NFIRS submitted			Glen Aubrey		
cc Board of Fire Commissioners			Whitney Point	1	
cc Chief			Apalachin		

(#) indicates number of automatic mutual aid/standby calls

*BGM Airport