

West Corners Fire District
Regular Meeting Minutes – November 18, 2020

Attending:

M. Heide B. Homa
N. Steinhiser C. Kratochvil
C. Loveland D. Thomas
D. Griffith
N. Schroedel

Guests:

R. Boyer
J. Hontz
J. Singer
R. Evans

Chairman of the Board Heide called the Regular Meeting to order at 7:00 pm.

Motion was made by Schroedel, second by Steinhiser to accept the minutes from the Regular Meeting held on October 15, 2020. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. W-9 from Aratura
2. Chief vehicle reports from October
3. Fire Prevention report for October
4. Recalls on Chief's vehicles
5. Fire District Affairs – Oct & Nov
6. EMS course schedule for 2021
7. Insurance certificate for Taylor Garbage
8. List of items needing attention
9. Letter from Town of Union re: our final budget was received
10. Intent to run for Commissioner – Schroedel, Boyer, Heide
11. Financial reports
12. Applications: Stevenson Thinniyog, Malayia Lowe, Christopher Bickham

Treasurer's Report:

The Treasurer reported the following balances:

NBT Account 2	10,594.02
NBT Account 3	8,647.50
NBT Building Reserve	98,626.90
NBT Fire App Equip Reserve	160,492.43
NBT Fire App/Equip Acct 3	343,771.67
NBT Fire Apparatus Acct 2	48,817.37
NBT General Fund	194,488.81
NBT Grant Reserve	11,964.36
NBT Operating	5,147.73
NBT Payroll Account	2,836.44
Operating	<u>\$ 928.87</u>
	\$ 886,316.10

- Profit and Loss from 1/1/20 to 11/18/20
- Balance Sheet as of 11/18/20
- Budget VS Actual Dept from 1/1/20 to 10/31/20, various accounts transaction detail sheets
- Budget VS Actual District from 1/1/20 to 10/31/20 various accounts Transaction Detail

West Corners Fire District
Regular Meeting Minutes – November 18, 2020

Sheets

- Verizon check was received in the amount of \$1,407. 93
- Email from state comptroller's office requesting copy of final budget and tax cap resolution
- Reconciled bank accounts

Motion was made by Loveland, second by Schroedel to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

The W-9 for Preston Burns has not arrived yet. Motion made by Schroedel, second by Steinhiser to pay this bill as soon as the W-9 is received. All Commissioners voted in favor and the motion passed unanimously.

We are awaiting a bill from BoundTree. Motion made by Schroedel, second by Steinhiser to pay this bill as soon as it arrives. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Steinhiser to pay all bills from check number 5594 to 5639. All Commissioners voted in favor and the motion passed unanimously.

Training: None

Committee Reports:

1. Regarding shipping container: W. Kunzman is self-employed and does not need workers compensation. He must go online and report each job he does.
2. Asbestos testing is required for the training building
3. Washer extractor is delivered but not installed yet

Fire Prevention: See attached for report from October 2020

Chief's Report:

1. Inquired where we were at on the testing of the training room roof. Delta has not gotten that testing done yet
2. Lost some batteries on the ladder, still have some GFI issues that need to be looked at
3. Gear wise he is looking at a different provider and can get a B1G1 deal at good savings
4. New Station 2 doors are not secure and can easily be broken into. R. Boyer will recontact Homer Gow & Sons who installed the doors. Will also have them look at Station 1 doors.
5. Looking at rewiring all lights in training building to LED lights at cost ~\$3,200. Material costs ~\$900.
6. SCBA battery pack problem: He has tried to figure out the problem. Has not heard anything back from Scott, the company that provided the units after sending them a letter.
7. New Engine: Done with rough review and are down to 1 vendor. Fine review issues were reviewed with nothing major being found. Should have a final decision ready for next month.
8. Blitz Fire is being discussed by Maine at their next meeting

Company Report: None

1. Elections are coming up. Meeting Nov 30 to close the polls. Election is December 5.
2. Held 2 new applicant interviews this month

Guests: None

West Corners Fire District
Regular Meeting Minutes – November 18, 2020

Old Business:

1. Schroedel transformed the district needs list into a spreadsheet and requested new items be put on that.
2. POV policy: Lawyer reviewed Steinhiser's list of concerns and his concerns have some legal values. Will be tabled for another month and reviewed at the work session in December.
3. Treasurer has reviewed the finances, and it looks like we will be fine for paying for the new rig on time.

New Business:

1. Steinhiser asked about doing the December meeting virtual on zoom. We will review this at the work session and make a decision.
2. Pallet of salt is on the apparatus floor. Was questioned if we should get rid of it. We may need to use this ourselves if we have less than 2" and the snow removal company is not responding.
3. Motion made by Loveland, to hire Computer Shop to maintain our computer system at a yearly cost of \$4,794.00 and will start in December. Motion was tabled for a month until we meet with Jason of the Computer Shop at the December work session.

Applications:

The application of Stevenson Thinniyog, 900 Zeggert Road, Endicott, NY was read. Motion was made by Loveland, second by Steinhiser to accept this application as read. All Commissioners voted in favor and the motion passed unanimously.

The application of Malaysia Lowe, 118 W. Main St, Endicott, NY was read. Motion was made by Loveland, second by Steinhiser to accept this application as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Loveland, second by Steinhiser to re-instate Christopher Bickham, 716 Paden Street, Endicott, NY. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Loveland, second by Schroedel to adjourn the meeting at 7:52 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa
District Secretary
Electronically signed

West Corners Fire District
 Regular Meeting Minutes – November 18, 2020

**West Corners
 Fire Department**

**FPO Report
 2020**



**Bureau of Fire Prevention
 Monthly Incident Report
 Oct-20**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	12	6.4	Endicott	1	
E.M.S.	18	2.4	Endwell		
Error			Vestal		
Totals	30		West Endicott		
			Union Center	2 (2)	0
Engine 98			Maine	5 (4)	0
			Newark Valley		
			Owego		
			Campville		
			Berkshire		
			East Maine		
NFIRS submitted			Glen Aubrey		
			Apalachin		

cc Board of Fire Commissioners
 cc Chief

*BGM Airport